



*Austin Transit Partnership Board of Directors Resolution*  
*Meeting Date: 12/18/2024*  
*ATP-2024-025*

*Approval of Chief Audit Executive Employment Contract*

## ITEM FROM BOARD

**Subject:** Approval of a resolution appointing Katie Houston as Chief Audit Executive and authorizing the Board Chair, or their designee, to negotiate and execute an employment contract for the same.

**Fiscal Impact:** Funding for this position is included in the Fiscal Year 2025 Budget.

**Executive Summary:** The mission of Internal Audit is to help improve the Austin Transit Partnership's ("ATP") governance, control, and risk management through independent, objective assurance and advisory services. To ensure the independence of the Department of Internal Audit and clarify the Department's direct-reporting structure to the ATP Board, the Board has determined that it should enter into an employment contract with the Chief Audit Executive. The purpose of this resolution is to authorize the Board Chair to negotiate and execute an employment contract with the Chief Audit Executive, Katie Houston.

This position was formerly known as the Director of Internal Audit, but with the adoption of new Global Internal Audit Standards, it is recommended that the Director of Internal Audit now be referred to as the Chief Audit Executive.

**Board Sponsors:** Board Member John Langmore and Board Chair Veronica Castro de Barrera



**RESOLUTION OF THE AUSTIN TRANSIT PARTNERSHIP**

**BOARD OF DIRECTORS**

STATE OF TEXAS  
COUNTY OF TRAVIS

**Resolution ID: ATP-2024-025**

***Approval of Chief Audit Executive Employment Contract***

**WHEREAS**, the mission of Internal Audit is to help improve the Austin Transit Partnership’s (“ATP”) governance, control, and risk management through independent, objective assurance and advisory services; and

**WHEREAS**, to ensure the independence of the Department of Internal Audit and clarify the Department’s direct-reporting structure to the ATP Board, the Board has determined that it should enter into an employment contract with the Chief Audit Executive; and

**WHEREAS**, this position was formerly known as the Director of Internal Audit, but with the adoption of new Global Internal Audit Standards, it is recommended that the Director of Internal Audit now be referred to as the Chief Audit Executive; and

**WHEREAS**, the ATP Board desires to proceed with an employment contract with Katie Houston as the Chief Audit Executive; and

**NOW, THEREFORE, BE IT RESOLVED** that the ATP Board of Directors hereby authorizes the Board Chair, or their designee, to negotiate and execute an employment contract with Katie Houston for the position of Chief Audit Executive, incorporating the terms set forth in Exhibit A attached hereto; and

**BE IT FURTHER RESOLVED THAT**, the General Counsel and the ATP Board Chair (or their respective designees) are hereby authorized to take all actions as are necessary and appropriate to carry out the purposes of this Resolution.

*Brandon W. Carr*

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**Brandon Carr**  
**Secretary of the Board**

05/06/2025

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**Date**