

~ AGENDA ~  
**AUSTIN TRANSIT PARTNERSHIP  
BOARD OF DIRECTORS MEETING**

2910 East Fifth Street Austin, TX 78702

Meeting also held via Videoconference:

[www.capmetrotx.iqm2.com](http://www.capmetrotx.iqm2.com)

~ Agenda ~

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Wednesday, May 19, 2021

2:00 PM

Capital Metro Rosa Parks Boardroom

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**I. Public Comment**

**II. Monthly Program Updates**

1. Community Engagement and Involvement Update
2. Project Connect Technical Update
3. Administrative Update

**III. Action Items**

1. Approval of the minutes from the April 21, 2021 board meeting.
2. Approval of the Austin Transit Partnership Board Procedures Policy.

**IV. Discussion Items**

1. Project Connect Blue Line Alignment Review

**V. Executive Director Report**

**VI. Adjournment**

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

**BOARD OF DIRECTORS:** *Veronica Castro de Barrera, Chair; Colette Pierce Burnette, Vice Chair; Steve Adler, Tony Elkins, Eric Stratton and Gina Fiandaca (ex officio).*

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.

# AUSTIN TRANSIT PARTNERSHIP

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Board of Directors Meeting  
May 19, 2021

Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# ATP Board Meeting – May 19 Agenda



- **CALL TO ORDER & PUBLIC COMMENT**
- **MONTHLY PROGRAM UPDATES**
  1. COMMUNITY ENGAGEMENT AND INVOLVEMENT UPDATE
  2. PROJECT CONNECT TECHNICAL UPDATE
  3. ADMINISTRATIVE UPDATE
- **ACTION ITEMS**
  1. APPROVAL OF MINUTES FROM APRIL 21, 2021 MEETING
  2. APPROVAL OF ATP BOARD OPERATING PROCEDURES POLICY
- **DISCUSSION ITEMS**
  1. PROJECT CONNECT BLUE LINE ALIGNMENT REVIEW
- **EXECUTIVE DIRECTOR'S REPORT**

Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# PUBLIC COMMENT

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# MONTHLY PROGRAM UPDATE: COMMUNITY ENGAGEMENT AND INVOLVEMENT UPDATE

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**Jackie Nirenberg**  
Director, Community Engagement and Involvement  
Austin Transit Partnership

Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# Community Engagement Update

- “Let’s Talk Station Alignment” virtual community meetings **April 27-29**, 294 total participants
- “Let’s Talk Station Alignment” self-guided virtual open house through **May 21**
- Orange and Blue Line 15-percent design virtual public meetings planned for **July**



# Blue & Orange Line Working Groups

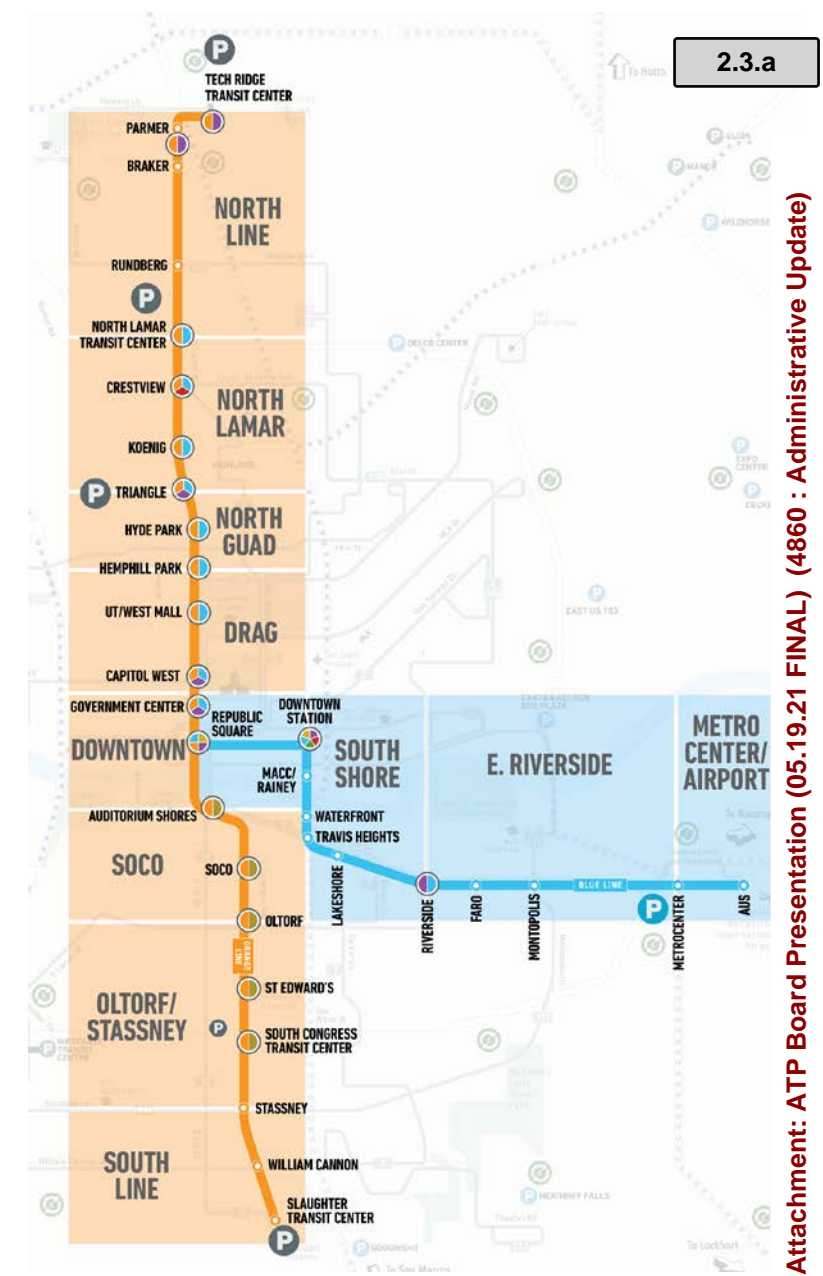
## Blue Line

- Airport / Metro Center
- East Riverside (Montopolis)
- South Shore (Travis Heights)

## Orange Line

- North Lamar
- North Guadalupe
- Drag (UT)
- South Congress
- Oltorf / Stassney

## Downtown Working Group



## Advisory Committees Update

- Community Advisory Committee (CAC) meeting April 26, next meeting May 26
- Technical Advisory Committees members selected:

**Engineering, Architecture  
& Construction (EAC)**

**Finance & Risk (FAR)**

**Planning, Sustainability,  
Equity & DBE (PSEC)**

**TAC Members to Be Included Prior to May 19**



# MONTHLY PROGRAM UPDATE: PROJECT CONNECT TECHNICAL UPDATE

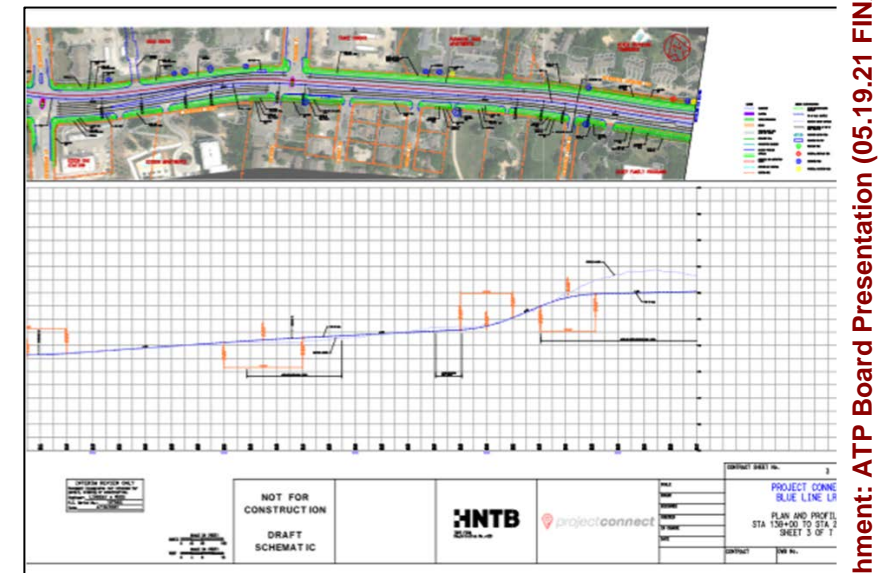
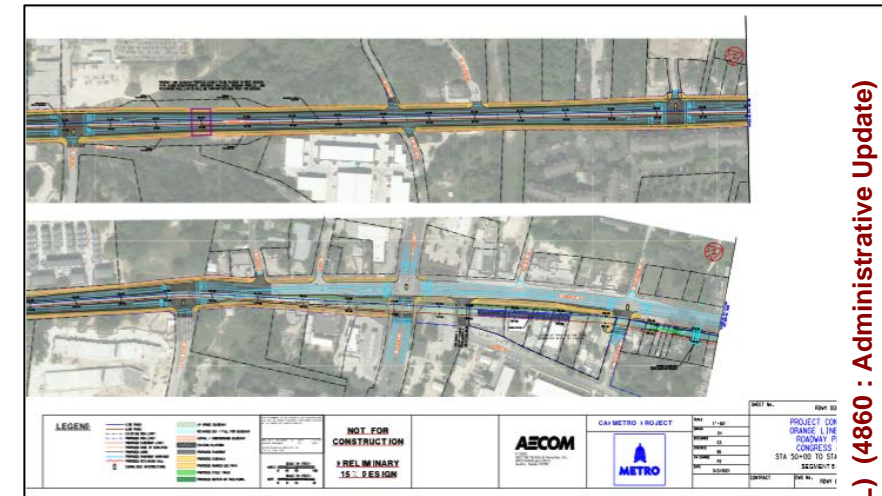
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**Dave Couch**  
Chief Program Officer  
Austin Transit Partnership

# Technical Updates:

## Blue & Orange Line Field & Engineering Activities

- Blue Line submitted 15% Design Package and conducted reviews with technical stakeholders
- Finalizing development of Orange Line 15% Design Package
- Borings for tunnel underway
- Finalizing ROW plans and matrix of ROW impacts
- Finalizing utility strip maps and utility conflict matrix
- Completed heritage tree survey
- Archeological and environmental field investigation underway
- Continued coordination with City on guideway, roadway, bike/ ped facilities and planned development ongoing



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# Technical Updates:

## Blue & Orange Planning/NEPA Progress

- Updated Notice of Intent incorporating FTA review comments
- Updating Entry into Project Development Letter
- Continued coordination with Agencies and Consulting Parties
- Finalizing Public and Agency Scoping comments for the Scoping Report
- Continued service planning/operations modeling
- Historic Resources field work underway
- Continue to develop various Resource Technical Reports

Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# Technical Updates:

## Red Line, MetroRapid & Pick-Up Service

### Metro Rapid

- Completed 30% design for Expo / Pleasant Valley
- CapMetro and the City of Austin Transportation Department jointly reviewing the 30% design
- Preparing scope of work for 100% design consultant
- Making initial contacts with property owners for acquisition of charging locations
- Progressed FTA Small Starts Readiness Documents
- Continued station location and guideway coordination with the City Corridor Program Office
- 30% and additional outreach for the Burnet to Menchaca and Oak Hill, and Gold line this summer

### Red Line

- McKalla Station
  - Ongoing schematic design; ENV process underway
  - Evaluation of sustainability elements
  - Preparing for geotechnical borings
- Broadmoor Station
  - Ongoing coordination with station neighbors regarding drainage and construction easements
- Lakeline-to-Leander
  - 100% design is complete. Procurement for the next phase continues to be developed

### Neighborhood Circulators

- Public outreach plan under development for the next 3 Pickup zones that are scheduled for early Summer release
- Public performance dashboard scheduled for Summer release

# MONTHLY PROGRAM UPDATE: ADMINISTRATIVE PROGRAM UPDATES

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## Greg Canally

Chief Financial Officer & Chief Development Officer  
Austin Transit Partnership

## Juliana Harris

HR Business Partner | People & Culture  
Austin Transit Partnership

# FY 2022 Budget Calendar

**May 19**

Budget calendar presented to Board

**June 16**

Budget framework presented to Board

- Major budget assumptions and issues
- Review of budget process

**August TBD**

Proposed budget presented to Finance & Risk Advisory Committee

**August 18**

Proposed budget presented to Board

**September 15**

Board considers budget proposal for adoption

**October 1**

Approved budget posted online, beginning of FY2022 fiscal year

# Hiring & Recruitment Update

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**Latest Hiring & Recruitment Update Graphics to Be Added**

Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# ACTION ITEM 1:

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Approval of minutes from the April 21, 2021 ATP Board of Directors meeting



# ACTION ITEM 2:

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Approval of the Austin Transit Partnership Board Operating Procedures Policy

Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# ATP Policy Review

| POLICY / ACTION FOR ADOPTION               | STATUS         | NOTES  |
|--|----------------|--|
| Administrative Signature Authority         | COMPLETE       | Complete   |
| Technical Advisory Committee Charters      | COMPLETE       | Complete and first meetings to be held in June         |
| Local Cooperative Membership               | COMPLETE       | Complete and cooperative contracts entered             |
| Ethics, Conflicts and Nondisclosure Policy | COMPLETE       | Complete   |
| Board Operating Procedures Policy          | TODAY'S ACTION | Includes board travel, public comment policies         |
| Diversity, Equity & Inclusion Policy       | IN PROGRESS    | Drafting underway; to be proposed for adoption in June |
| Procurement Policy                         | IN PROGRESS    | Drafting underway; to be proposed for adoption in July |

Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

**Capital Metropolitan Transportation Authority  
Board of Directors**

**MEETING DATE: 05/19/2021  
(ID # 4861)  
April Board Minutes**

Approval of the minutes from the April 21, 2021 board meeting.

**AUSTIN TRANSIT PARTNERSHIP  
BOARD OF DIRECTORS MEETING  
2910 East Fifth Street Austin, TX 78702**

~ Minutes ~

Board Secretary Casey Burack  
512-389-7474

Wednesday, April 21, 2021  
2:00 PM

2:05 PM Meeting Called to Order  
3:48 PM Meeting Adjourned

## I. Public Comment

There was no public comment this month.

## II. Monthly Program Updates

### 1. Community Engagement and Involvement Update

Director of Community Engagement and Involvement Jackie Nirenberg presented the monthly update.

Jackie provided the board with a summary of the status for each of the Project Connect Technical and Community Advisory Committees and Workgroups, including an updated timeline. She also updated the board on upcoming community engagement opportunities - both virtual and live - and discussed longer-term engagement ideas including alignment tours for the Blue and Orange lines.

### 2. Project Connect Technical Update

Chief Program Officer Dave Couch presented the update.

Dave gave an update on Project Connect-related activities taking place in the field as well as engineering activities in support of the 15% design milestone. Soil testing in several locations continues, as does development of right-of-way plans and coordination with the City of Austin. Notice of intent and supporting schedule for the National Environmental Policy Act (NEPA) process has been sent to the Federal Transit Administration for review, and the team continues work on a real estate acquisition policy and prioritization matrix.

Dave also provided updates on developments along the MetroRail Red Line, including station construction, additional sidings, and coordination with the City on an urban trail along the line. New MetroRapid lines (Expo and Pleasant Valley) have completed 30% design and are with the City for review. Dave's hope is that construction on those lines will begin by the end of the year. Other updates included Pickup Service, which will soon launch 3 new zones, and updates on customer technology and the expansion of the fare-capping program.

Dave also presented an overall timeline for the Orange and Blue Line Projects, walking the board through each of the major steps leading to the start of revenue service. He also displayed a similar graphic for steps leading to the start of service for the new MetroRapid lines.

Board Member Elkins asked about plans for fare enforcement on the system. Dave explained that the intention will be to have an open fare system, with checking of tickets taking place in ways that don't slow down the service or extend dwell times.

Board Member Adler asked about staffing and the extension of the two existing MetroRapid lines. Dave explained that those extensions are planned for implementation soon after the new lines are launched.

Attachment: 210421 Board Meeting Minutes (4861 : April Board Minutes)

Board Member Colette Pierce Burnette asked about how the land acquisition policy dovetails with anti-displacement efforts. Dave explained that his expectation is that most of what falls under the policy under development will be small parcels or slivers of property and will not require the relocation of people or purchase of entire properties.

### III. Action Items

1. Approval of minutes from the March 17, 2021 Austin Transit Partnership board meeting.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Steve Adler, Board Member  
**SECONDER:** Tony Elkins, Board Member  
**AYES:** Castro de Barrera, Pierce Burnette  
**ABSENT:** Stratton

2. Approval of the Austin Transit Partnership's Ethics, Conflicts and Nondisclosure Policy.

General Counsel Casey Burack brought this item forward.

Casey shared a presentation that included both current and upcoming Austin Transit Partnership policy approvals. She gave the board a brief summary of the Ethics, Conflicts and Nondisclosure Policy as well as each of the upcoming policies.

There was no discussion.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Steve Adler, Board Member  
**SECONDER:** Collette Pierce Burnette, Vice Chair  
**AYES:** Castro de Barrera, Elkins  
**ABSENT:** Stratton

3. Approval of the designation of Austin Transit Partnership's General Counsel as its Public Information Coordinator pursuant to Section 552.012 of the Public Information Act.

General Counsel Casey Burack brought this time forward and gave a summary of the relevant statutes for why a formal appointment is necessary.

There was no discussion.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Tony Elkins, Board Member  
**SECONDER:** Steve Adler, Board Member  
**AYES:** Castro de Barrera, Pierce Burnette  
**ABSENT:** Stratton

### IV. Discussion Items

1. Federal Requirements Overview

Program Officer Dave Couch introduced new Deputy Program Officer John Rhone and new Senior Director of Systems and Vehicles Dave Kubicek, both of whom gave the presentation.

John kicked off with a summary of the Federal Transit Administration's (FTA) Best Practices Manual, which provides detailed information on the procurement cycle, the Disadvantaged Business Enterprise (DBE) program and certification process. Dave Kubicek then presented requirements for the Buy America program for rolling stock (vehicles) and infrastructure. John then picked back up to walk the board through various other FTA requirements, including adherence to the Davis-Bacon Act, bonding requirements and other special contract provisions that must be considered during the procurement and contracting processes.

Board Member Elkins commented on the relatively high FTA bonding requirements when compared to federal road and bridge projects, which he believes raises costs and seems antiquated. John explained that the high requirements are there to protect both the FTA and the local agency, which would be responsible in the case of a default. Executive Director Clarke also commented that the American Public Transportation Association is working with Congress on many of these requirements, and that there may be changes coming over the next few years.

Board Member Pierce Burnett commended staff on working so closely with the local minority chambers of commerce on the Disadvantaged Business Enterprise (DBE) program. Executive Director Clarke added that we will continue to reach out to them and hold open houses and industry days to encourage their participation, as there will be many opportunities over the lifetime of this initiative.

Chair Castro de Barrera asked about the Buy America requirements for station builds and how far they extend to items like technology that are subcomponents of the station but not part of the construction process. Dave answered that the FTA primarily looks at the origin of the firm that is involved with those items, and things like where final assembly is done. This will be regularly monitored throughout the process.

Assistant City Manager Fiandaca asked about Buy America requirements around "green" components. Dave Couch answered that to his knowledge there are no specific requirements. Chair Castro de Barrera followed up with a question on addressing interest from outside organizations who advocate for things such as additional safeguards around worker safety. Executive Director Clarke added that many items that outside groups are most concerned about will be covered by other programs and requirements - safety, working conditions, DBE compliance, contract audits. We will make a strong effort to articulate these programs to the community as we move forward. Board Member Adler suggesting adding these parameters as topics for a public engagement sessions and events.

## V. Executive Director's Report

Executive Director Clarke presented his monthly report.

This month's focus was recent engagements with our federal partners including the Federal Transit Administration Deputy Administrator Nuria Fernandez, as well as the FTA Region VI staff. Randy also asked General Counsel Casey Burack to give the board a quick update on the recruitment and hiring process for Austin Transit Partnership staff positions. The board then had a brief discussion and offered ideas to Casey on organizations that might be resources during the recruitment process. Randy also led a discussion on the logistics of the board returning to in-person meetings starting as early as next month. Board members will be contacted individually on their preferences.

## VI. Adjournment

### ADA Compliance

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

**BOARD OF DIRECTORS:** Veronica Castro de Barrera, Chair; Colette Pierce Burnette, Vice Chair; Steve

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*Adler, Tony Elkins, Eric Stratton and Gina Fiandaca (ex officio).*

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.

Attachment: 210421 Board Meeting Minutes (4861 : April Board Minutes)

**Capital Metropolitan Transportation Authority**  
**Board of Directors**

**MEETING DATE: 05/19/2021**  
**(ID # 4862)**

**Approval of Board Procedures Policy**

Approval of the Austin Transit Partnership Board Procedures Policy.





*Austin Transit Partnership Board of Directors Resolution*

*Meeting Date: 05/19/2021*

*ATP-2021-XXX*

*Adoption of Board Operating Procedures Policy*

**SUBJECT:** Approval of the Austin Transit Partnership's Board Operating Procedures Policy.

**FISCAL IMPACT:** No Fiscal Impact.

**BUSINESS CASE:** Does not apply.

**EXECUTIVE SUMMARY:** To govern the administration and operation of the Austin Transit Partnership's Board of Directors, including Board meetings and public comment procedures, as well as board travel policies, the Board is to consider adopting a Board Operating Procedures Policy.

**RESPONSIBLE DEPARTMENT:** Legal.

**PROCUREMENT SUMMARY:** Does not apply.

Attachment: ATP Board Resolution - Board Procedures Policy Adoption (4862 : Approval of Board Procedures Policy)

**RESOLUTION  
OF THE  
AUSTIN TRANSIT PARTNERSHIP  
BOARD OF DIRECTORS**

STATE OF TEXAS

**Resolution ID: ATP-2021-XXX**

COUNTY OF TRAVIS

***Adoption of Board Operating Procedures Policy***

**WHEREAS**, the Austin Transit Partnership (“ATP”) Board of Directors (the “Board”) recognizes the need to establish a policy to govern the administration and operation of the Board, as well as Board meetings, as it works to guide and support ATP in achieving its goal of implementing Project Connect; and

**WHEREAS**, it is the intent of the Board to achieve best practices in governance, policy direction, and oversight, as well as promote and receive input from the public on matters of ATP’s public business; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board that the Board Operating Procedures Policy attached as Exhibit A to this resolution is hereby adopted.

\_\_\_\_\_  
**Casey Burack**  
**Secretary of the Board**

**Date:** \_\_\_\_\_

Attachment: ATP Board Resolution - Board Procedures Policy Adoption (4862 : Approval of Board Procedures Policy)



## AUSTIN TRANSIT PARTNERSHIP BOARD OPERATING PROCEDURES POLICY

### I. OVERVIEW

The Austin Transit Partnership ( "ATP") was formed by the Capital Metro Transportation Authority ("Capital Metro") and the City of Austin (the "City") for the purpose of implementing the Project Connect System Plan ("Project Connect") as such project is more particularly described in Capital Metro Resolution No. AI-2020-1273 and City Resolution 20200610-02. ATP does hereby establish this Board Operating Procedures Policy (this "Policy") to govern the administration and operation of ATP's Board of Directors (the "Board") and Board meetings as the Board works to govern ATP in achieving its mission of implementing of Project Connect.

This Policy is intended to outline the Board's general powers and duties under chapter Subchapter D of Chapter 431 of the Texas Local Government Code, Chapter 394 of the Texas Local Government Code, and other applicable laws. This Policy does not supersede and is subject to any applicable federal or Texas law or administrative rule, including the Texas Open Meetings Act.

### II. GENERAL RULES AND OPERATING PROCEDURES

The Board shall strive to achieve best practices in governance, policy direction, and oversight. The Board shall act as a body in making and announcing its decisions. Individual Board members serve on the ATP Board to support the mission of ATP and shall discharge their duties with ordinary care and in a manner each member reasonably believes to be in ATP's best interests.

#### A. *Board Members.*

- (1) Board members shall hold office for the period specified in ATP's Articles of Incorporation. The composition of the Board and qualifications of the Board members, as well as the procedures for their appointment and removal, shall be as provided by ATP's Articles of Incorporation or Bylaws (as applicable).
- (2) Board members shall regularly attend meetings to participate in the decision-making process, responsibly represent the public and preserve public trust. In accordance with Article VI of the ATP Articles of Incorporation, a Board member may be removed from the Board by a resolution approved by a majority vote of the City Council and Capital Metro Board finding that such Board member is derelict in his or her duties by either: (i) failing to attend four consecutive scheduled meetings, including any combination of annual meetings, regular meetings, or special meetings; or (ii) failing to attend one-third or more of scheduled meetings during any fiscal year of ATP, including any combination of annual meetings, regular meetings, or special meetings, unless such Board member can show good cause for the absences.
- (3) When speaking for the Board, Board members' statements must remain consistent with official Board actions. Whenever possible, only the Chair should speak on behalf of the entire Board.
- (4) Board members must keep confidential any written materials and verbal information provided during executive sessions or information exempt from disclosure pursuant to the Texas Public Information Act.

- (5) Newly appointed Board members are encouraged to take advantage of information opportunities to learn about ATP, the Board's rules and operating procedures and significant Board actions.
- (6) Except for purpose of inquiry or clarification, the Board and Board members will work through the Executive Director to advance individual requests of staff.
- (7) Board members may contact and consult ATP's general counsel at any time to obtain legal guidance related to ATP or their service on the Board.

*B. Board Chair and Vice Chair.*

- (1) The Board shall select a Chair and Vice Chair by a majority vote of Board members for a term of office in accordance with Sections 3.2 and 3.3 of the ATP Bylaws.
- (2) At all meetings of the Board, the Chair shall preside, and in the absence of the Chair, the Vice Chair shall preside. In the absence of the Chair and the Vice Chair, an acting presiding officer shall be chosen by the Board from among the Board members then present.
- (3) Subject to the limitations contained in the ATP Articles of Incorporation, the Chair may, upon authorization by resolution of the Board, sign and execute all bonds, notes, deeds, conveyances, franchises, assignments, mortgages, contracts, and other instruments of any kind in the name of ATP.
- (4) The Vice Chair shall perform the duties and exercise the powers of the Chair upon the Chair's death, absence, disability, or resignation, or upon the Chair's inability to perform the duties of his or her office. Any action taken by the Vice Chair in the performance of the duties of the Chair shall be conclusive evidence of the absence or inability to act of the Chair at the time such action was taken.
- (5) The Chair is authorized to sign resolutions, motions, contracts, warrants and other instruments and documents requiring evidence of approval by the agency as the Board may direct or as may be required to facilitate agency business. In the event that the Chair is absent or unavailable when such signatures are required, the Vice Chair may sign such instruments and documents.

*C. Board Secretary.*

- (1) The Secretary of ATP shall act as secretary of all meetings of the Board, but in the absence of the Secretary, the presiding officer may appoint any person to act as secretary of the meeting.
- (2) The Board Secretary shall endeavor to give notice of each meeting seven (7) days in advance of such Board meeting and in accordance with Article 2 of the ATP Bylaws and with the Texas Open Meetings Act.
- (3) The Board Secretary shall keep the minutes of the meetings of the Board in one or more books provided for that purpose, see that all notices are duly given in accordance with the provisions of this Policy, the ATP Bylaws, the ATP Articles of Incorporation and as required by law, be custodian of ATP's records, and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the Board or the Chair. The Secretary shall serve at the discretion of the Board and may be removed as Secretary by the Board at any time, with or without cause. The Secretary need not be a member of the Board.

D. *Meeting Procedures.* In general, all Board meetings, including any emergency meetings, shall be conducted in accordance with the requirements of Article 2 of the ATP Bylaws. In addition, Board meetings shall be conducted as follows:

- (1) The Board may conduct public meetings and hearings, as well as joint meetings and hearings with other agencies for and on behalf of the Board to meet any legal requirements and enable ATP to perform its statutory functions.
- (2) The Board shall meet in accordance with and file notice of each meeting of the Board in the same manner as required of the City Council of the City and Capital Metro's Board of Directors under the Open Meetings Act. Notice of each meeting shall be posted by the Secretary of the Board at the same location. Additional notice of each meeting may be posted at one or more other locations.
- (3) A majority of the Board shall constitute a quorum for the consideration of matters pertaining to the purposes of ATP. Ex-officio directors shall not count for the purposes of determining the presence of a quorum. If at any meeting of the Board there is less than a quorum present, business of the Board shall not be conducted. The act of a majority of the Board members shall constitute the act of the Board, unless the act of a greater number is required by law or by the ATP Articles of Incorporation or Bylaws.
- (4) Voting may be conducted in any manner chosen by the Chair. Only Board members may cast votes. A roll call vote on any action may be called by any Board member at any time before beginning discussion on the next agenda item, and such vote shall be recorded in the minutes. Board members in attendance may not abstain from voting on any matter proposed for action unless they believe that a vote on the matter may present a personal conflict of interest. The Board member must indicate an abstention before discussion of the proposed action.
- (5) Board actions may be made by motion or resolution. An affirmative vote of a majority of Board members is required for approval of resolutions and motions, unless the act of a greater number is required by law or by the ATP Articles of Incorporation or Bylaws. Final action will not be taken on any action unless there was notice and an opportunity for public comment on the action.
- (6) The Board may adjourn any meeting by an affirmative vote of a majority of Board members in attendance or at the Chair's discretion. Any such meeting may be continued at any subsequent meeting.

E. *Attendance by Phone and Video.*

- (1) A Board member may attend a meeting by video upon notice to the Board Chair or Secretary and the meeting may be conducted so long as a quorum is physically in attendance. A request to attend a meeting by video is limited to extraordinary circumstances such as emergencies, illness, accident, official business outside of the agency's district, or other circumstances that do not allow attendance at the meeting, provided that attendance by video shall be permitted at any time in-person meetings have been suspended by the Governor of Texas or applicable law, and in such instances no request for phone or video attendance shall be required.
- (2) A request to attend a meeting by phone or video may be approved by the Chair and will be noted when the meeting is called to order or when the Chair becomes aware of the request. The phone or video connection must allow the Board member to hear and be heard by other Board members and the public.

- (3) Any Board member participating in a meeting by phone or video is deemed to be present at the meeting for all purposes, including, but not limited to, establishing a quorum.

### III. PUBLIC COMMENT PROCEDURES

It is the policy of the Board to value input from the public on matters of ATP's public business. Interested parties representing various points of view are allowed time to present their views in an orderly manner in accordance with this Policy, while permitting the Board to conduct its meetings in an efficient and effective manner. This Policy applies to Board meetings and Board committee meetings and is subject in all respects to the Texas Open Meetings Act requirements as applicable and in effect at any time.

#### A. *Public Comment.*

- (1) Members of the public may sign up to speak on any action item or topic prior to the Board meeting by (i) completing a Public Comment form available outside the Board meeting room prior to the meeting, or (ii) contacting ATP via the email address or telephone number listed in the Public Comment section of the ATP website at least twenty-four (24) hours in advance of the Board meeting.
- (2) Public comment on general topics will be received as the first item on the meeting agenda.
- (3) Speakers may elect to comment in person by physical attendance at the Board meeting, via telephone, or via written, video-recorded or audio-recorded comments emailed to the email address listed in the Public Comment section of the ATP website at least twenty-four (24) hours in advance of the Board meeting that may be read aloud into the record by an ATP representative at the sole discretion of Chair.
- (4) Speakers will each have three (3) minutes to address the Board. Non-English speakers requiring a translator will have six (6) minutes to address the Board. In the event a speaker submits a written comment, such comment shall be no longer than four hundred (400) words, or a video or audio-recorded comment, such comment shall be no longer than three (3) minutes.
- (5) At the Chair's option, public comment may be limited to up to ten (10) speakers from each side of an issue before the Board. If less than ten (10) speakers request to speak for either side of an issue, additional speakers from the opposite side of the issue shall be permitted to speak for up to an aggregate total of twenty (20) speakers.
- (6) If more than one member of the public from a particular group requests to comment, the Chair may ask that the group select one representative of the group to present the group's view. In such a case, the group's representative will be allowed five (5) minutes to speak in person or submission of written comment of up to six hundred and fifty (650) words.

**IN ITS SOLE DISCRETION THE BOARD RESERVES THE RIGHT TO WAIVE THE PROCEDURES CONTAINED IN THIS SECTION III WHEN NECESSARY TO CONDUCT BOARD MEETINGS EFFICIENTLY AND EFFECTIVELY. ATP RESERVES THE RIGHT TO REMOVE PERSONS WHO CAUSE A DISTURBANCE AT AN OPEN MEETING OR TAKE OTHER ACTIONS TO PROMOTE AN ORDERLY MEETING.**

#### IV. BOARD TRAVEL POLICIES

Board members may be required to travel for business reasons associated with ATP. Board members are encouraged to attend transit-related conferences and pursue other educational opportunities for the betterment of ATP. The purpose of these Board Travel Policies is to assure that authorized travel by members of the Board is conducted in a responsible manner and that all travel is done in the most efficient and cost effective manner possible.

Board members shall follow all applicable business travel policies and procedures of ATP, in addition to the terms of this Section IV, to ensure that authorized travel is conducted in a responsible manner and that established procedures are followed consistently.

A. *Allocation of Board Travel Funds.* The Board shall establish an amount in each adopted annual budget for business travel and conference expenses by members of the Board for the upcoming fiscal year. Each Board member shall be allocated in the budget an equal amount for ATP business travel, with an additional sum allocated to be dispersed at the discretion of the Chair for additional travel beyond an individual member's allocation. Travel funds shall further be subject to the following:

- (1) Allocated travel funds shall include registration fees and all allowable reimbursable expenses such as air travel, lodging, per diem and other reasonable travel expenses. Payment for hotel or other lodging expenses within fifty (50) miles of the Board member's personal residence shall not be an allowable reimbursable expense.
- (2) Travel arrangements will not be made unless the Board member has funds available or has received approval from the Executive Director or their designee for the use of funds from the Board's discretionary allocation.
- (3) Each Board member shall annually work with staff and submit to the Executive Director or their designee a list of anticipated travel for the upcoming fiscal year by September 15th based on the proposed budgeted amount allocated to each Board member for Board member travel. To assist with meeting planning and budgeting, the submission must include dates, location, and estimated costs for each planned trip.
- (4) ATP shall not pay for Board members to travel when it would coincide with a regularly scheduled monthly meeting of the full Board unless it is deemed necessary for business reasons by the Executive Director or their designee.
- (5) Board members are expected to work with the Board Relations Manager to make their travel arrangements no less than 14 days prior to travel.
- (6) ATP shall only pay a Board member's travel costs equal to those on the 14th day prior to travel, except under extenuating circumstances as approved by the Chair. If a Board member wishes to travel upon booking less than 14 days in advance, the Board member may do so by personally paying any additional costs associated with booking that travel less than 14 days in advance.

B. *Mileage Reimbursement.* Board members and advisory committee members may receive personal mileage reimbursement at the IRS standard mileage reimbursement rate when traveling for ATP business and when more advantageous or economical to ATP than a common carrier, Capital Metro or ATP vehicle. Mileage reimbursement to Board members for local travel within the service area in furtherance of ATP business shall NOT be deducted from a Board member's allocated travel funds.

- C. *Exceptions to Board Travel Policies.* The Chair may consider and approve exceptions to this policy on a case by case basis when a need arises as the budget allows.

## V. AMENDMENTS, SUPPLEMENTS, SUSPENSIONS

Subject to the terms of the ATP Bylaws and Articles of Incorporation and applicable law, this Policy may, by an affirmative vote of two-thirds of the Board members in attendance at a meeting, be temporarily suspended to facilitate consideration of Board action in the event of emergencies or other special circumstances, or otherwise supplemented or amended.



## **DISCUSSION ITEM:** **BLUE LINE ALIGNMENT REVIEW**

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**Dave Couch**, Chief Program Officer

**John Rhone**, Deputy Program Officer

**Peter Mullan**, Chief of Architecture and Urban Design

# Program Sequence Plan



LIGHT RAIL

Orange Line (LRT)

Blue Line (LRT)



METRORAIL

Red Line (Commuter Rail)

Green Line (Commuter Rail)



METRORAPID

Phase I

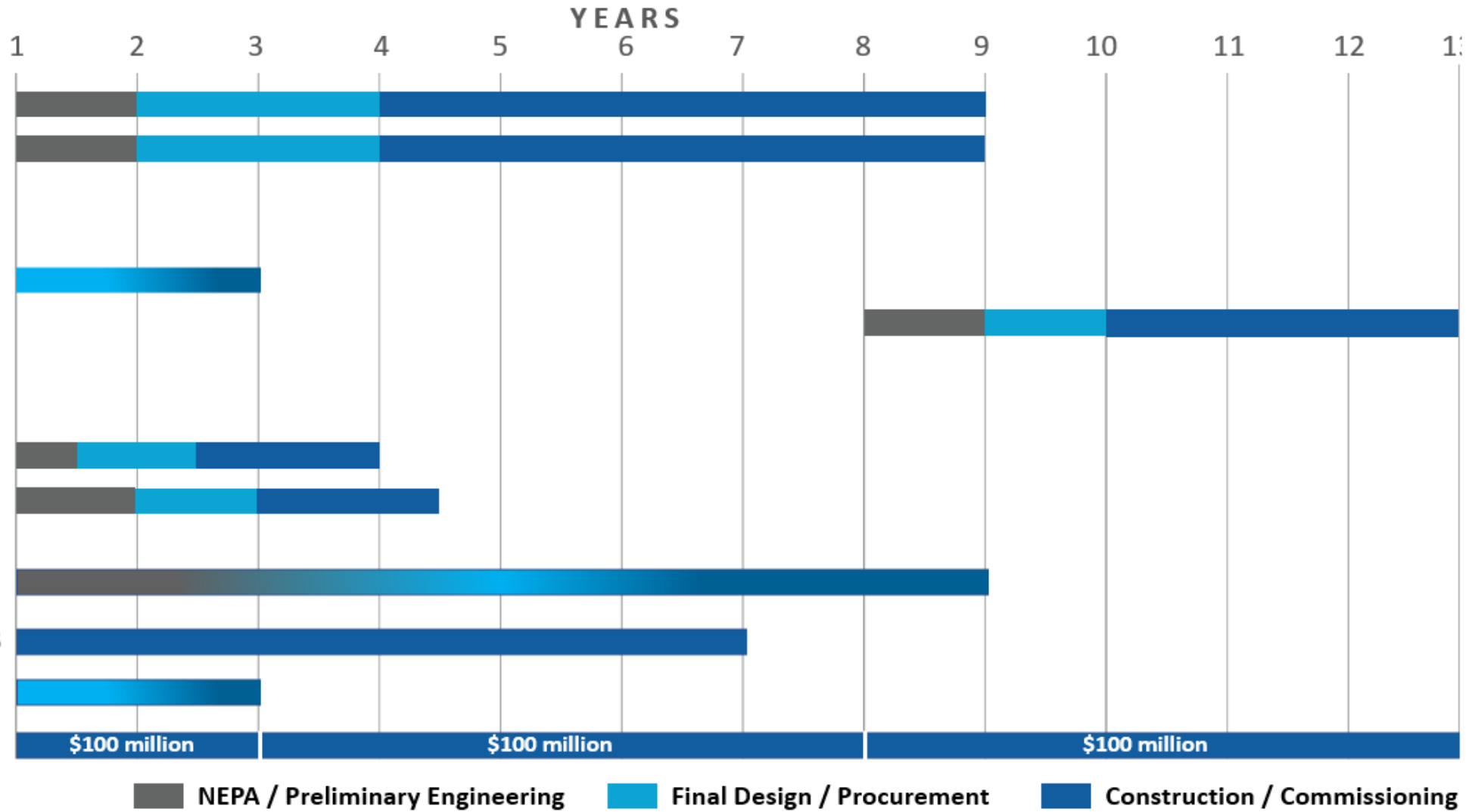
Gold Line (Complete NEPA)

METROEXPRESS & PARK AND RIDES

METROBUS & METROACCESS

CUSTOMER TECH SYSTEMS

ANTI-DISPLACEMENT INVESTMENTS



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

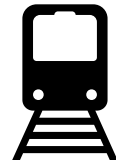
# Alignment Briefing Sequence

**MAY**



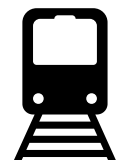
Airport to Lady Bird Lake

**JUNE**

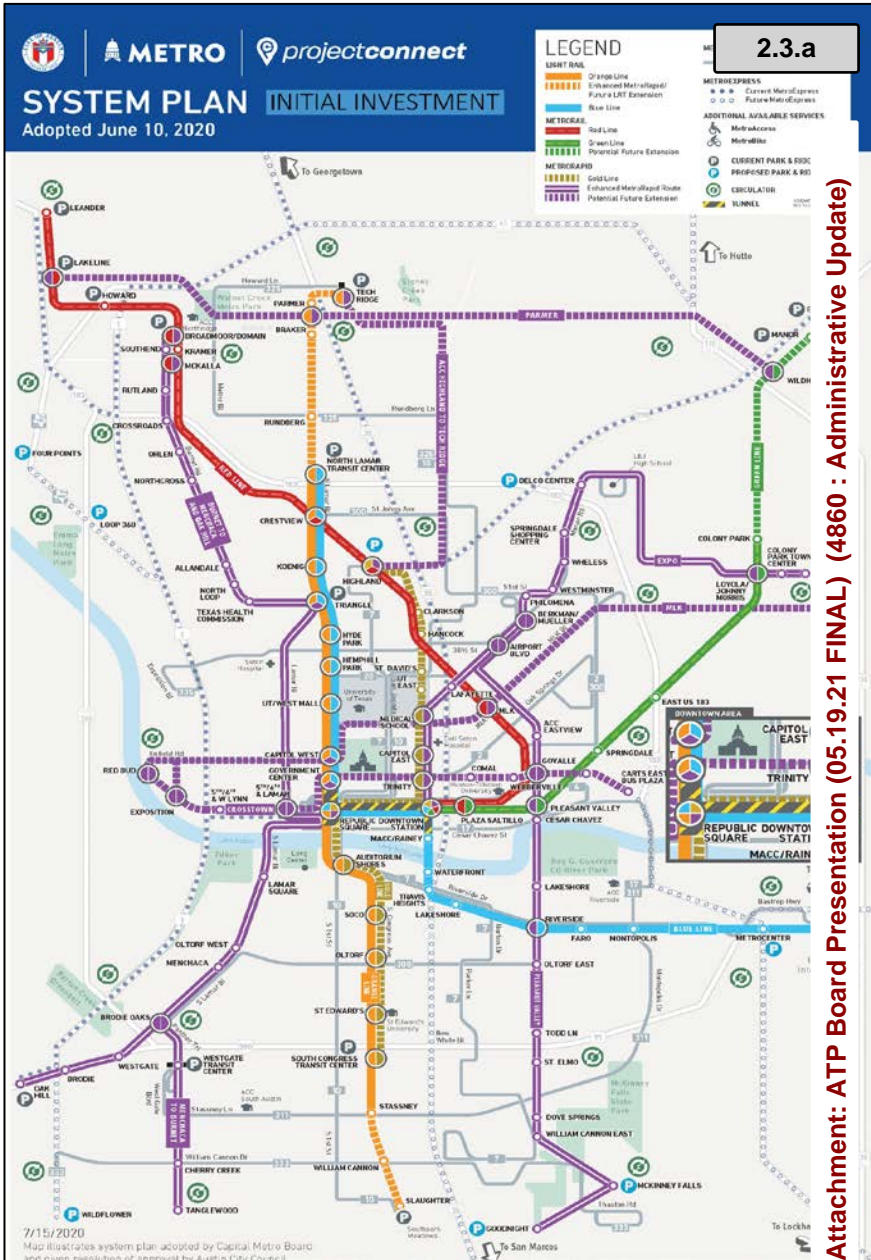


South: Stassney to SoCo  
North: Government Center to North Lamar Transit Center

**JULY**



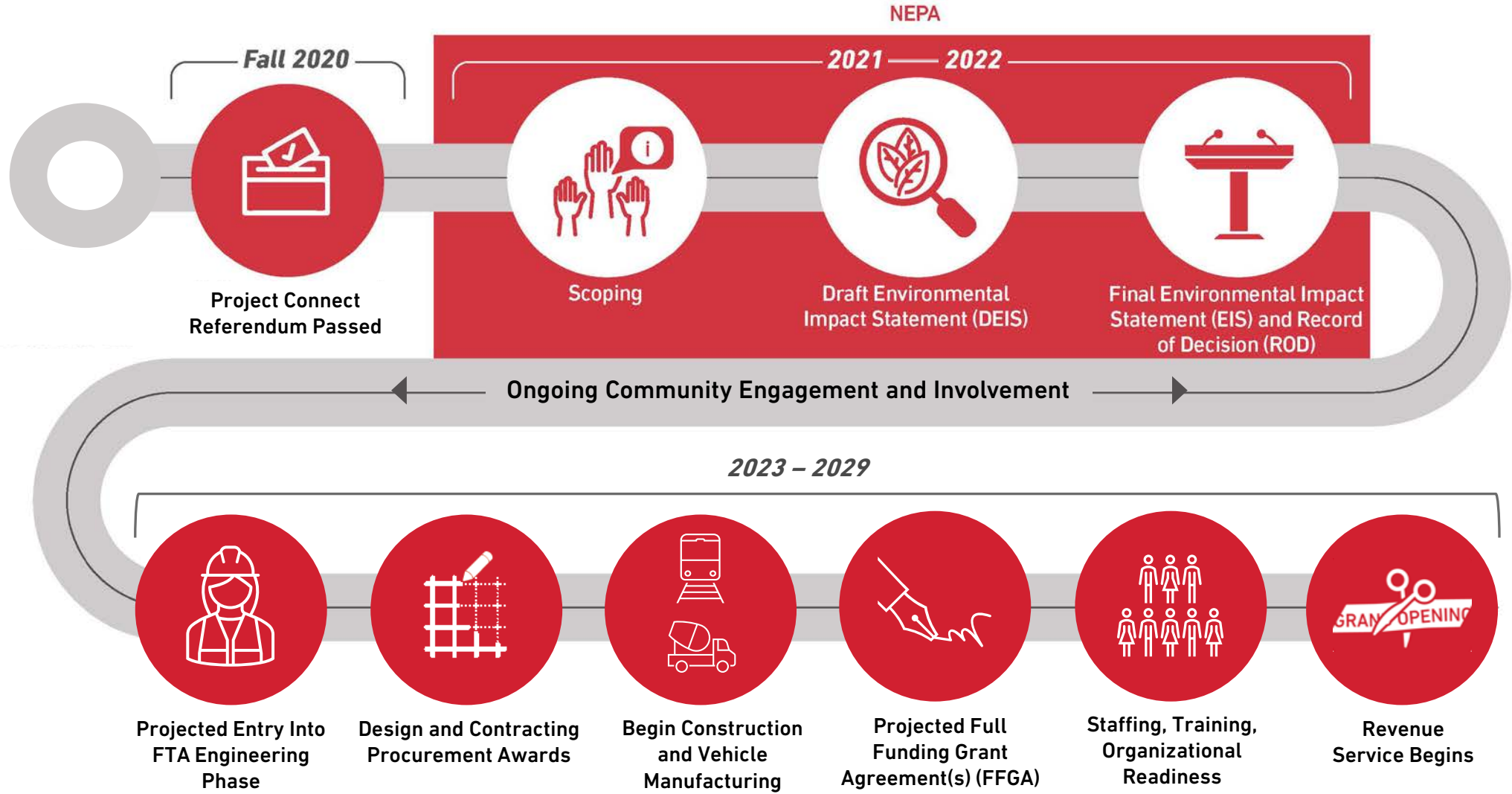
Government Center - Downtown - SoCo



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

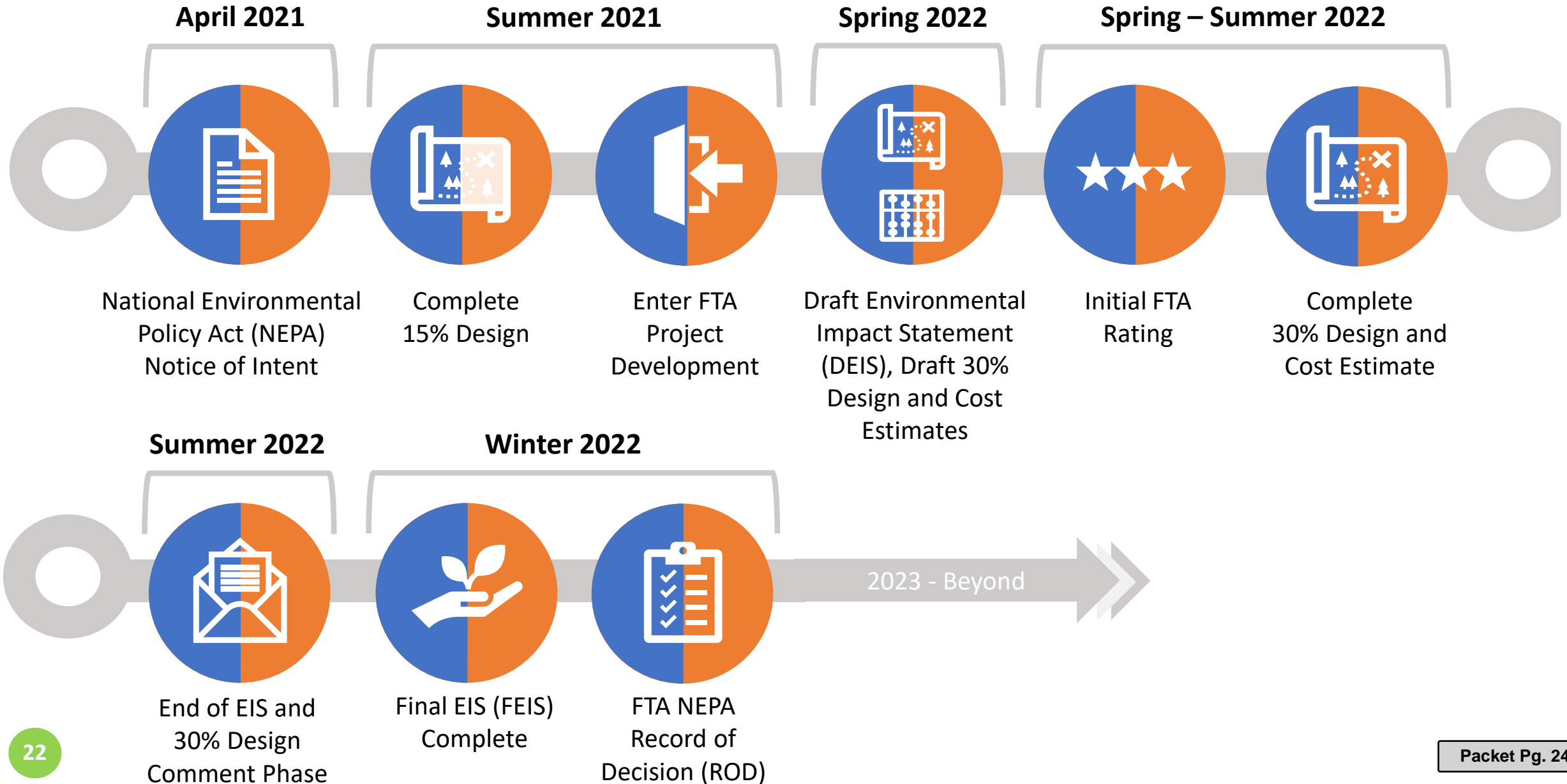
# Orange & Blue Line Projects – Overall Timeline

*June 2020*  
Orange & Blue Line  
Locally Preferred  
Alternatives (LPAs)  
Adopted



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

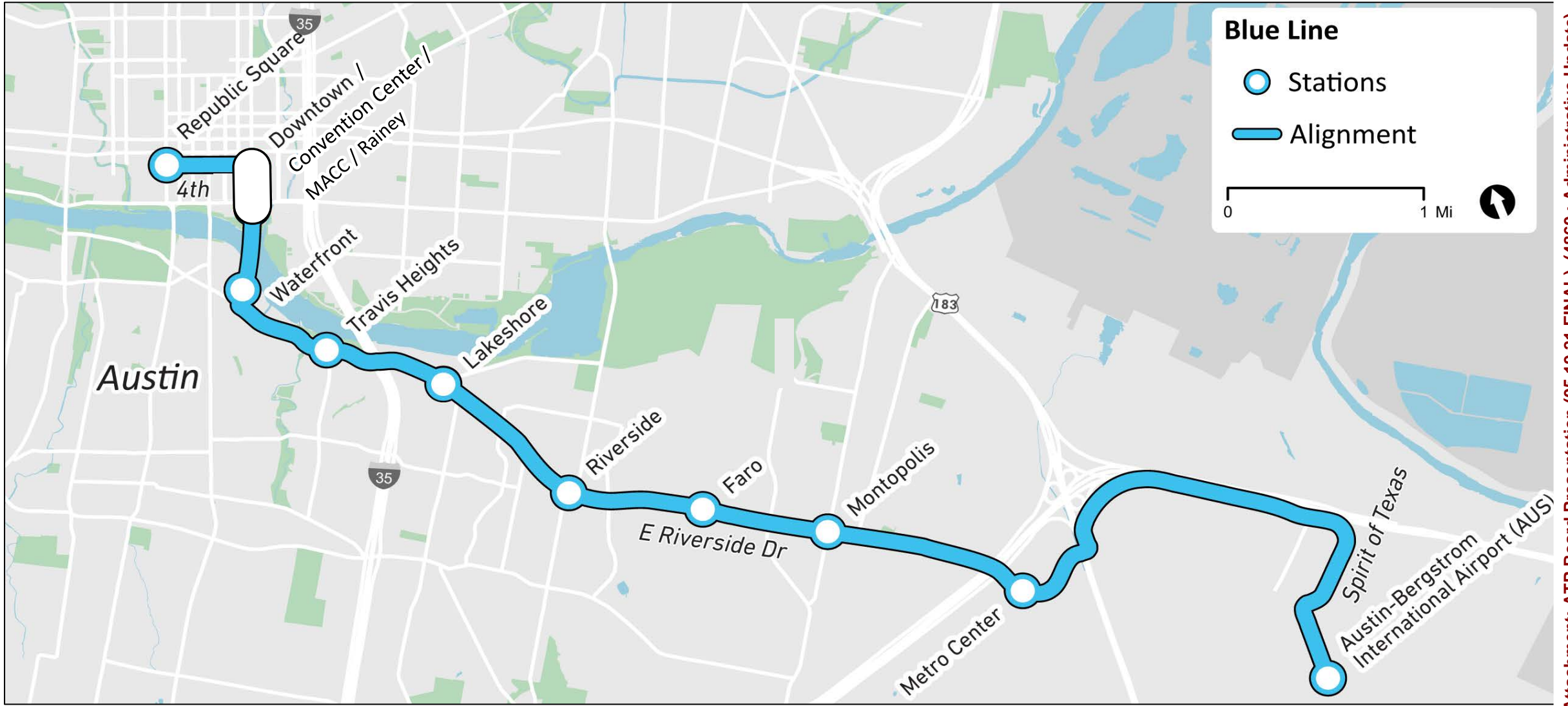
# Orange & Blue Line Key Milestones (2021 – 2022)



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# Blue Line Alignment Overview

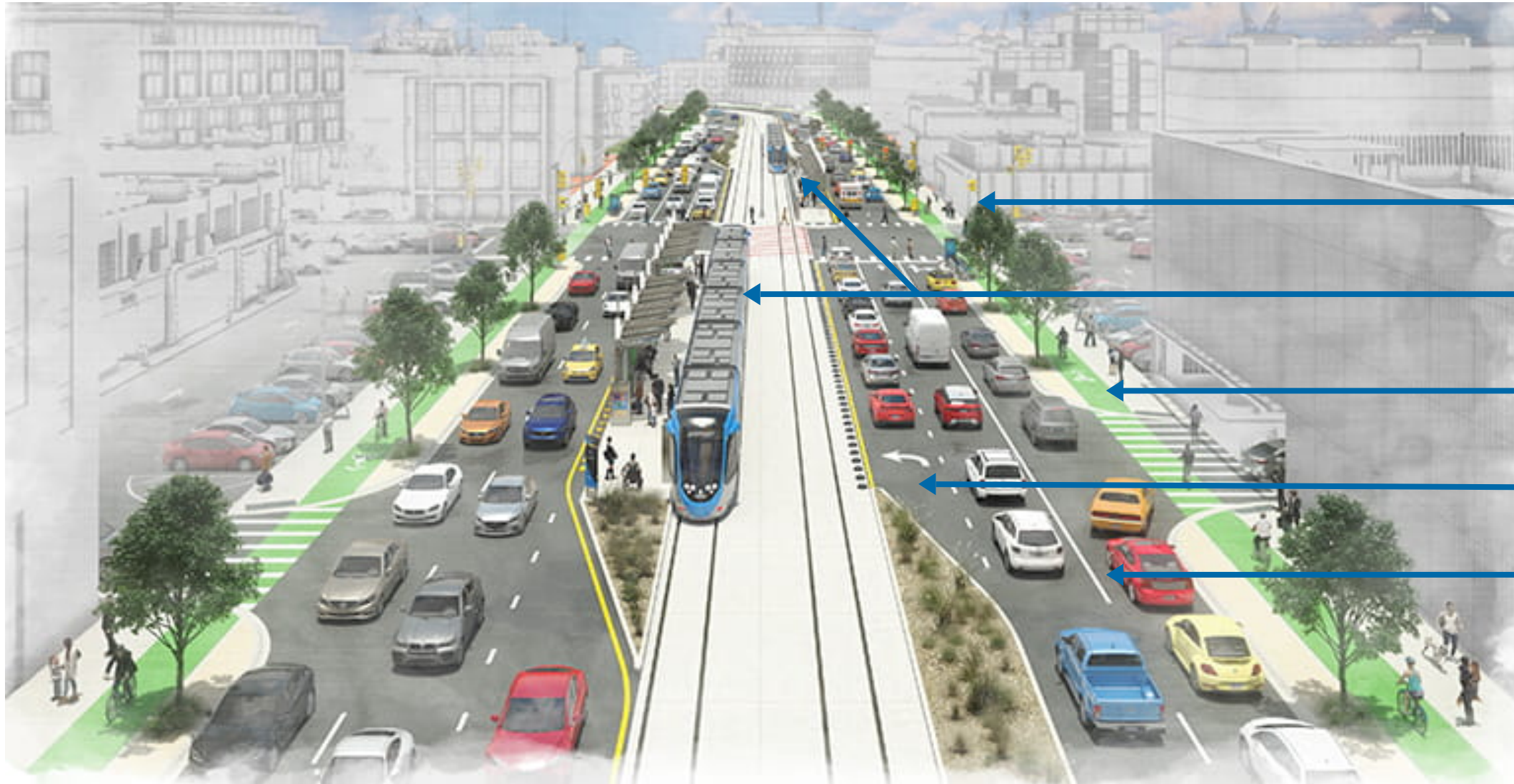


Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# Reimagining the Right of Way – Complete Streets

2.3.a

\*Conceptual rendering



**Example  
Right of Wa'  
Elements**

**Tree Canop**

**Station  
Platforms**

**Bike Paths**

**Turn Lane**

**Travel Lane**

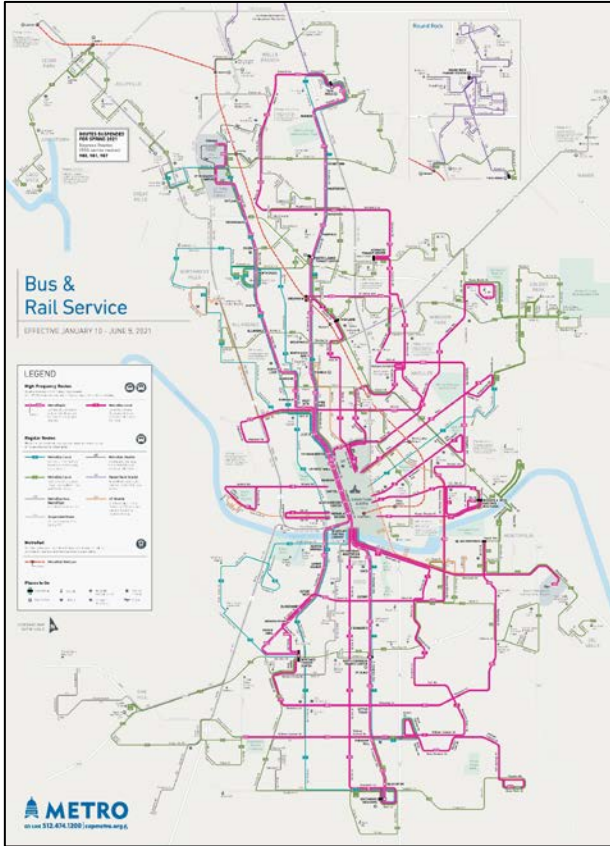
Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



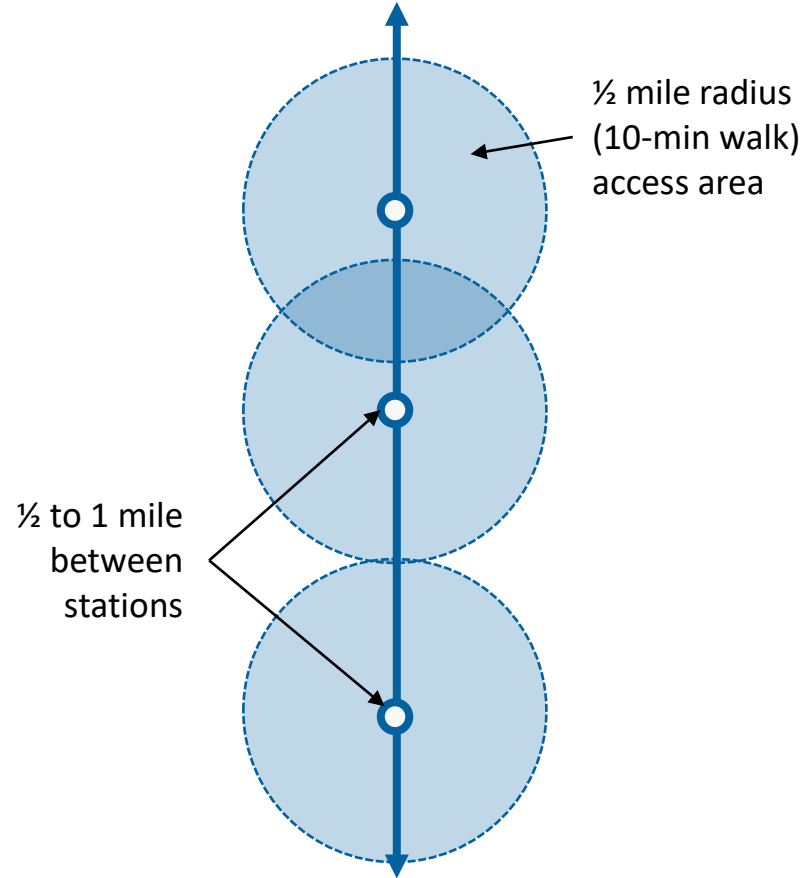
# Station Location Principles

\* Reviewed at April virtual community meetings

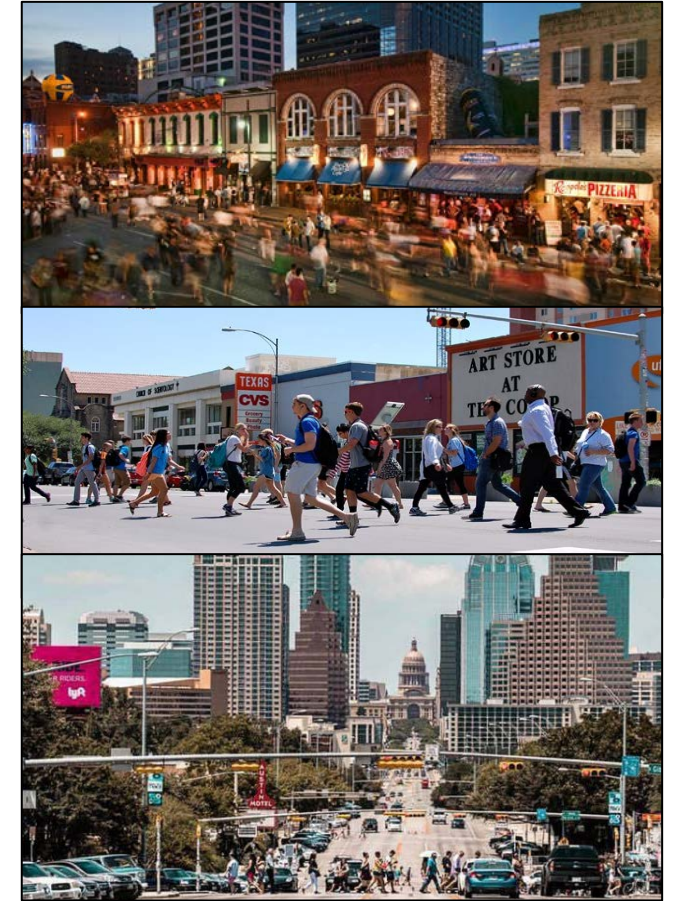
## Maximize connectivity to transit network



## Balance speed and access with station spacing



## Serve high-activity corridor destinations



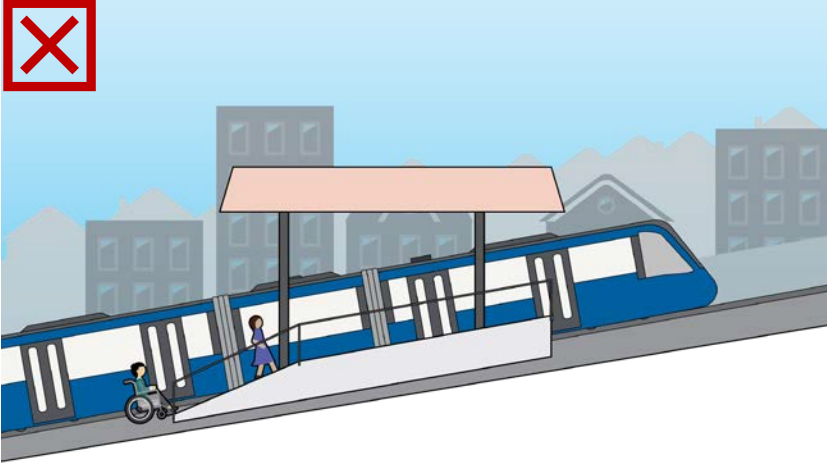
Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



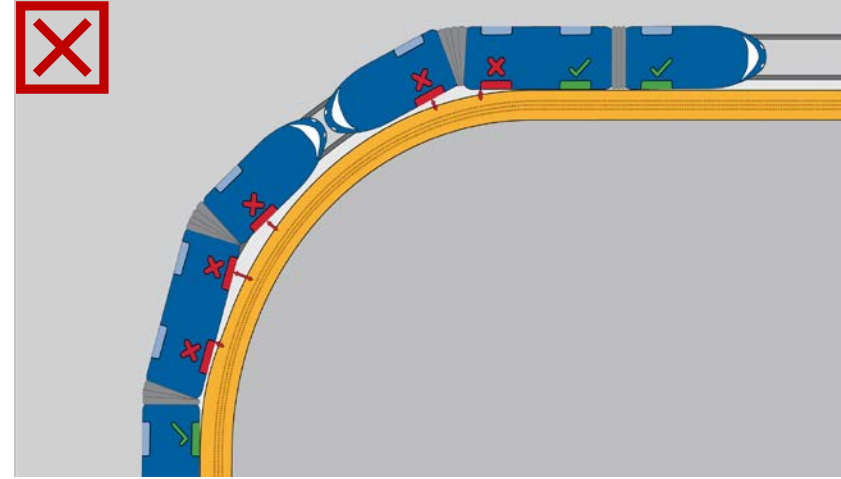
# Station Geometry

\* Reviewed at April virtual community meetings

### Station on an incline



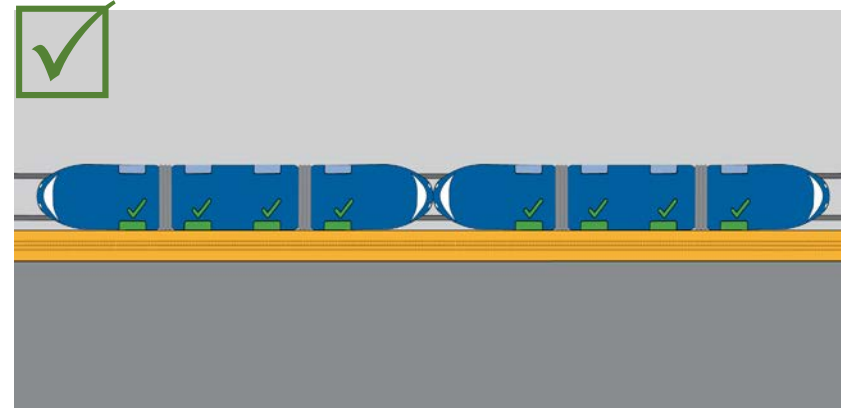
### Station on a curve



### Station on flat land



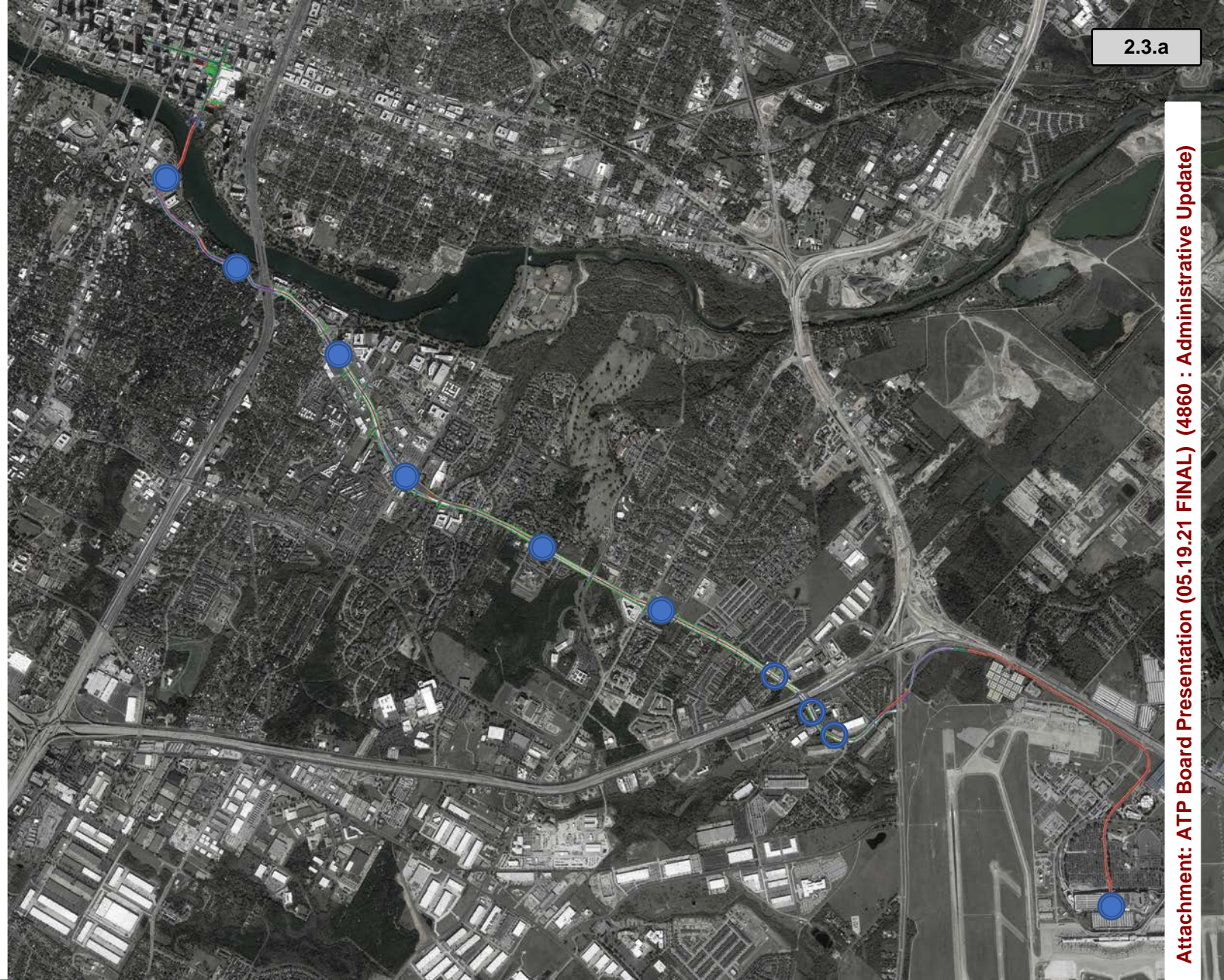
### Station on a straight line



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# Community Context

- **Airport Station to SH 71**
  - AUS
  - Metro Center
- **SH 71 to Pleasant Valley**
  - Montopolis
  - ACC Riverside
  - Pleasant Valley /  
Riverside Intersection
- **Pleasant Valley to Lake**
  - Lakeshore
  - Travis Heights
  - S. Central Waterfront



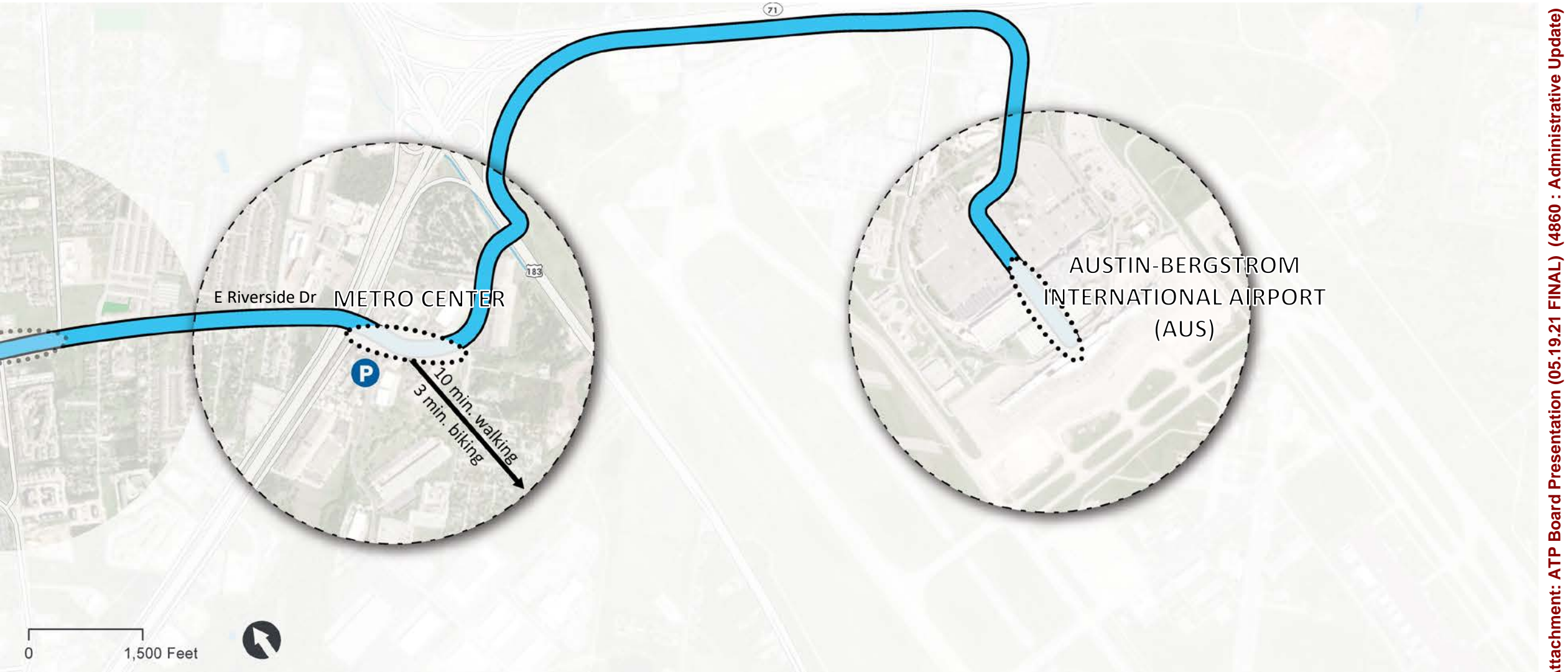
2.3.a

Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# Blue Line – Airport Station to SH 71

\*Station locations and names subject to change



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# Community Context

- Airport Station
- Metro Center Station
- Royal Palms RV Park
- East Riverside hotels, Metro Center offices

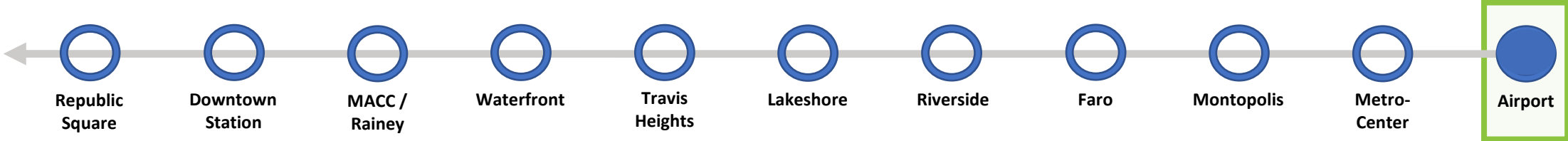
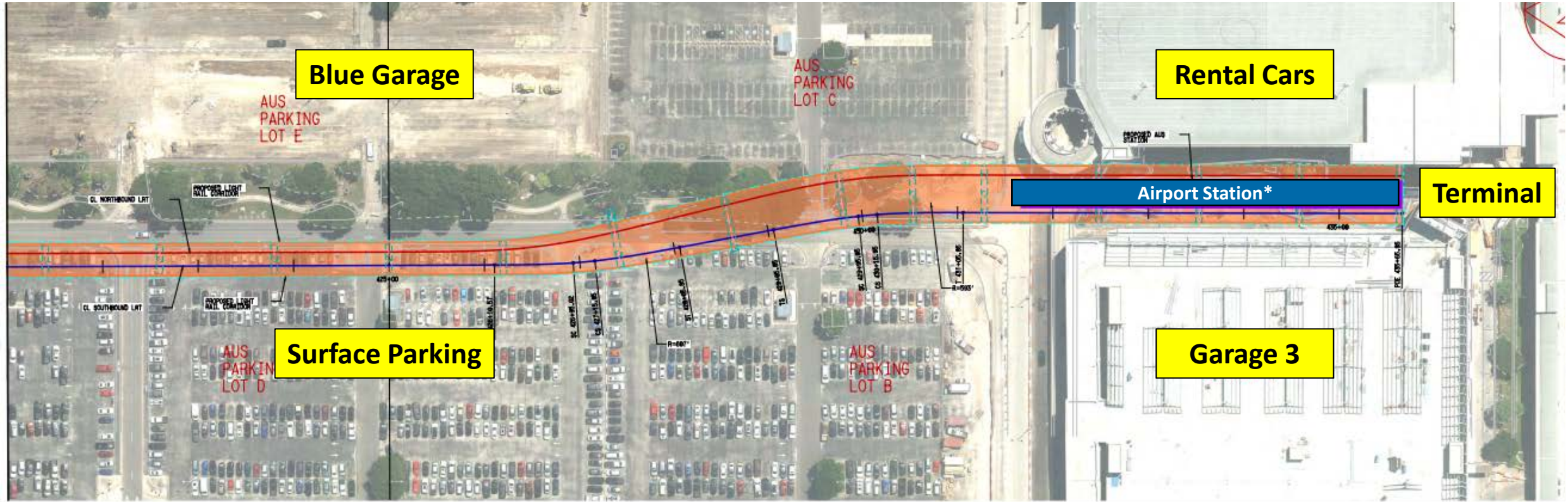




# Austin-Bergstrom International Airport (Station & Garages)

2.3.a  
Elevated

\*Station locations and names subject to change



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)





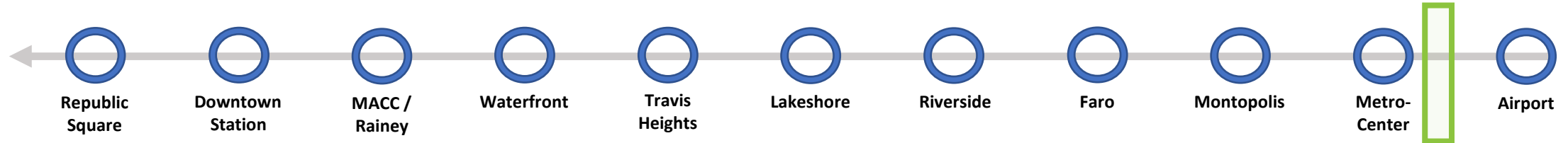
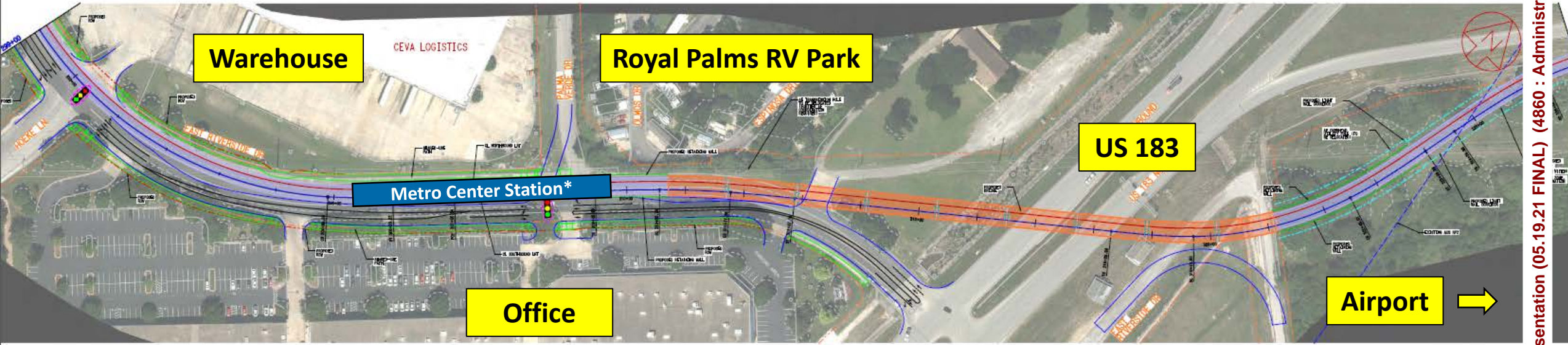
Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# Metro Center Station – Design Option 1 (East)

\*Station locations and names subject to change

- Sidewalk
- Curbline
- Elevation
- Street Level



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

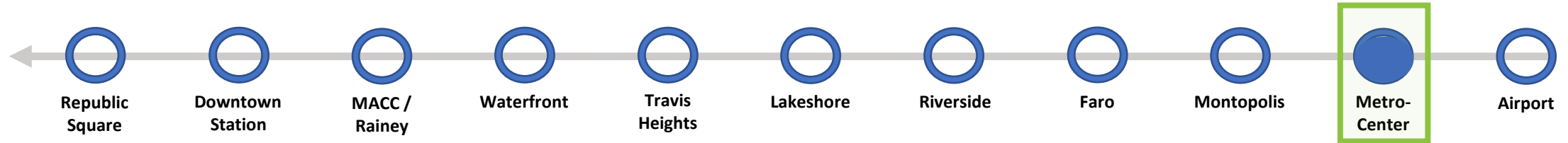
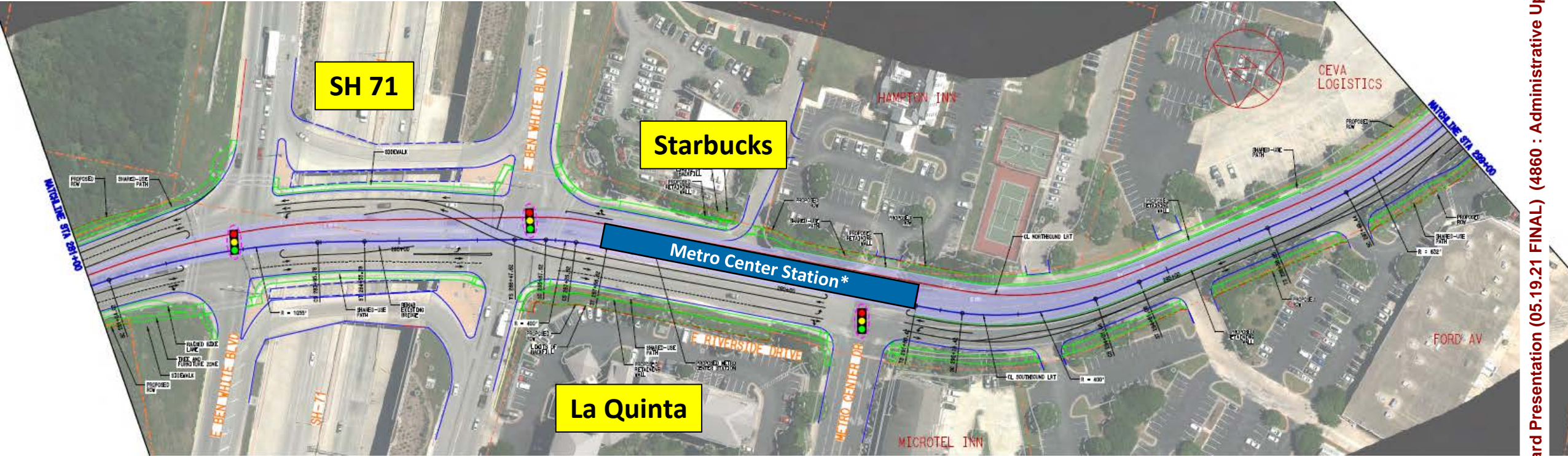


# Metro Center Station – Design Option 2 (Middle)

— Sidewalk  
— Curbline

■ S 2.3.a  
Level

\*Station locations and names subject to change



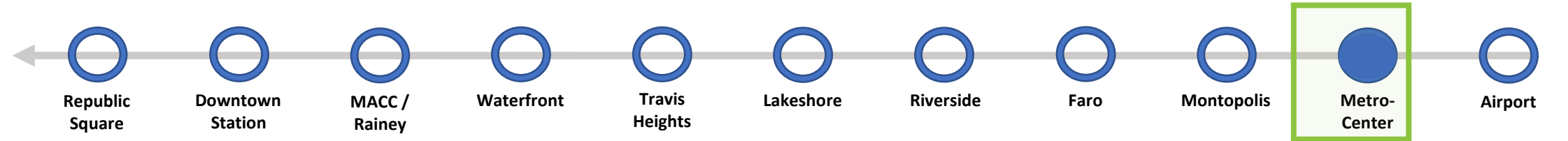
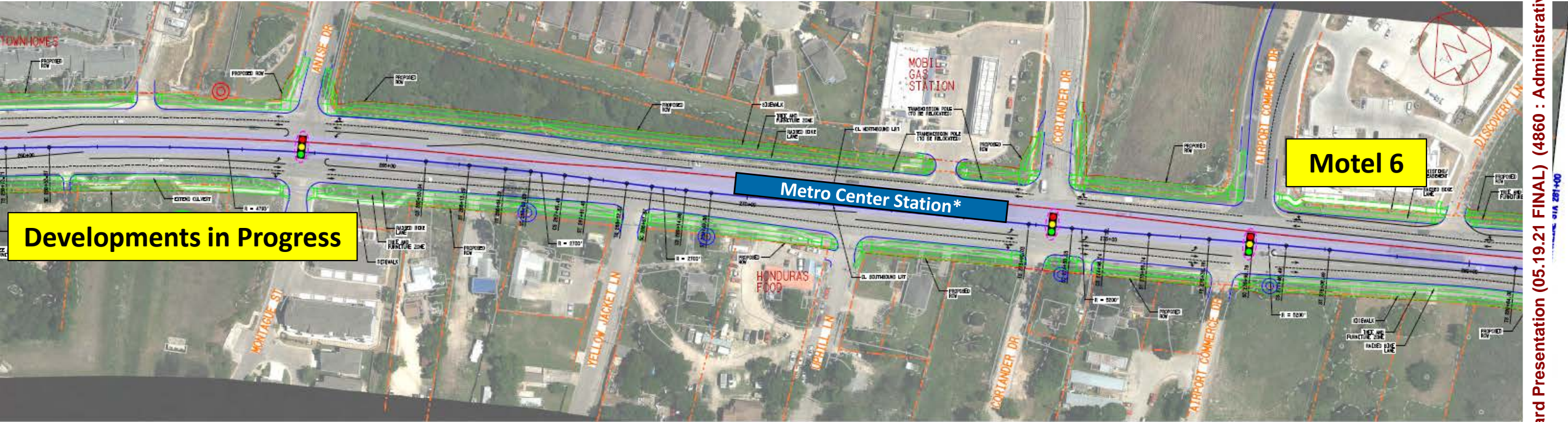
Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# Metro Center Station – Design Option 3 (West)\*

\*Station locations and names subject to change

— Sidewalk     S 2.3.a  
— Curbline     Level

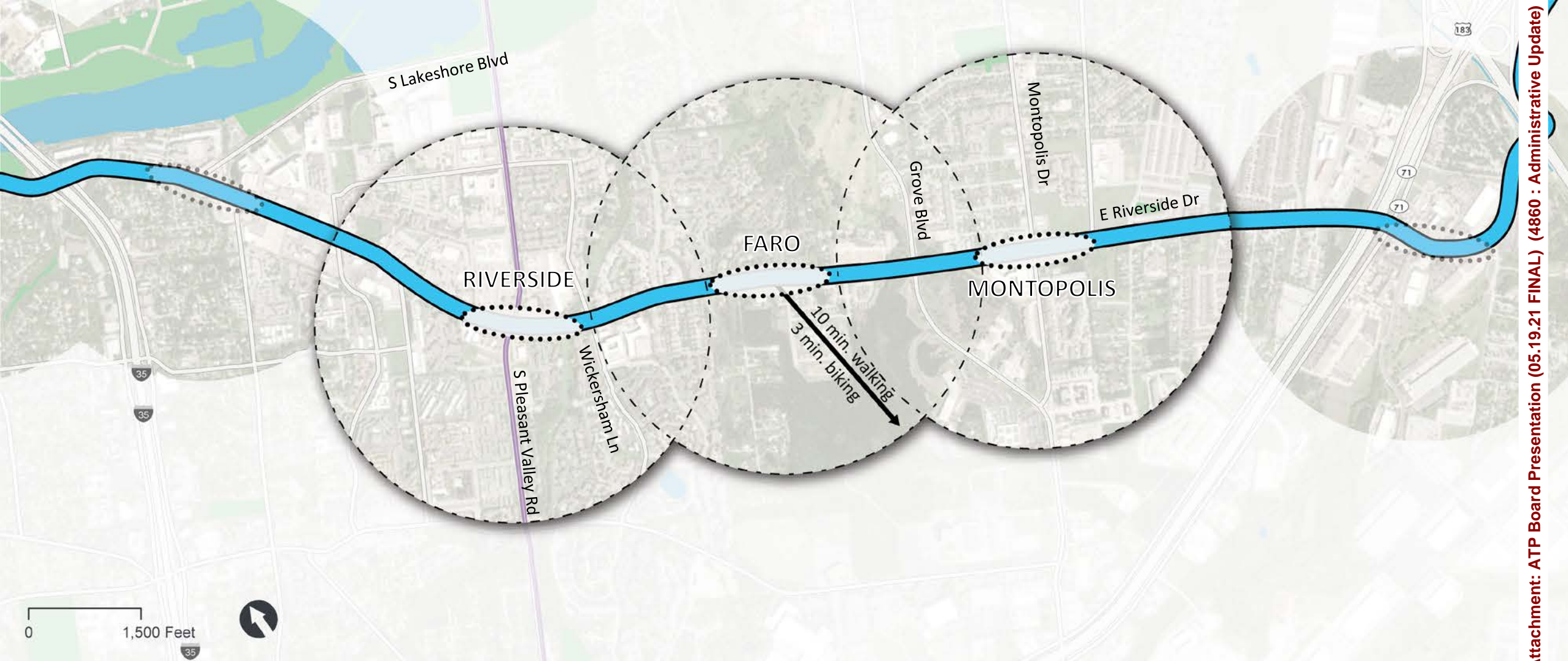


Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# Blue Line – SH 71 to Pleasant Valley

\*Station locations and names subject to change

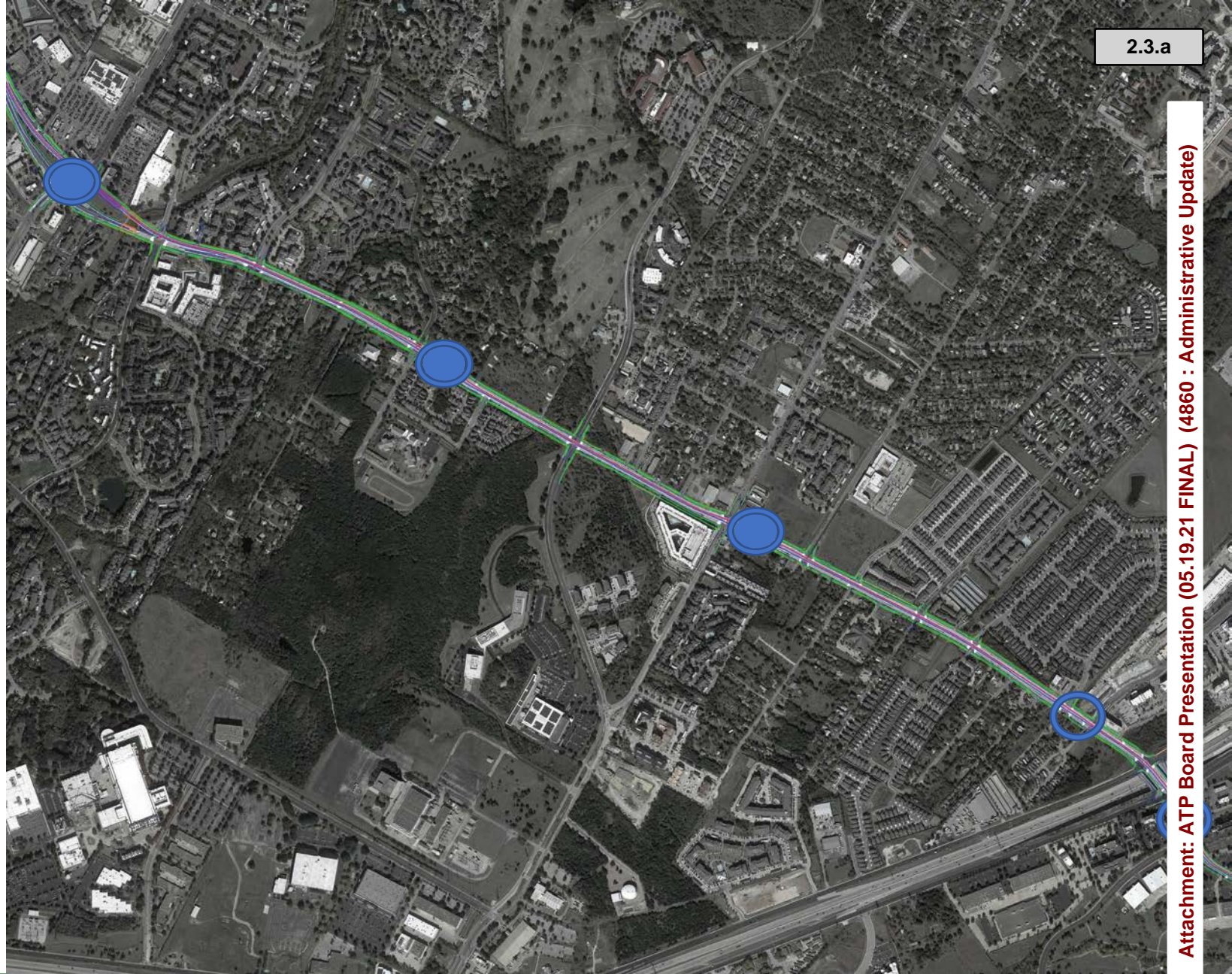


Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# Community Context

- Montopolis Station
- Faro Station
- Ruiz Branch Library
- Roy Guerrero Park
- Pleasant Valley /  
Riverside Intersection
  - MetroRapid connections

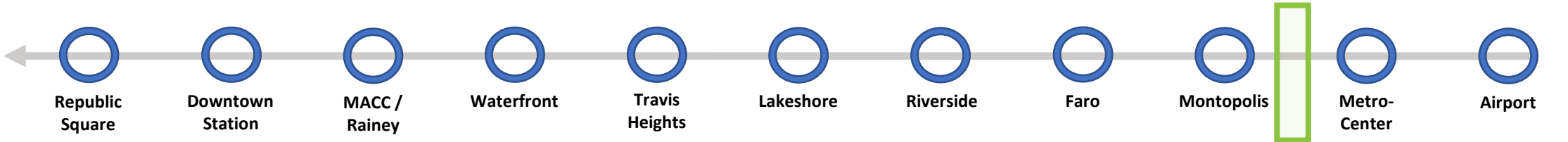
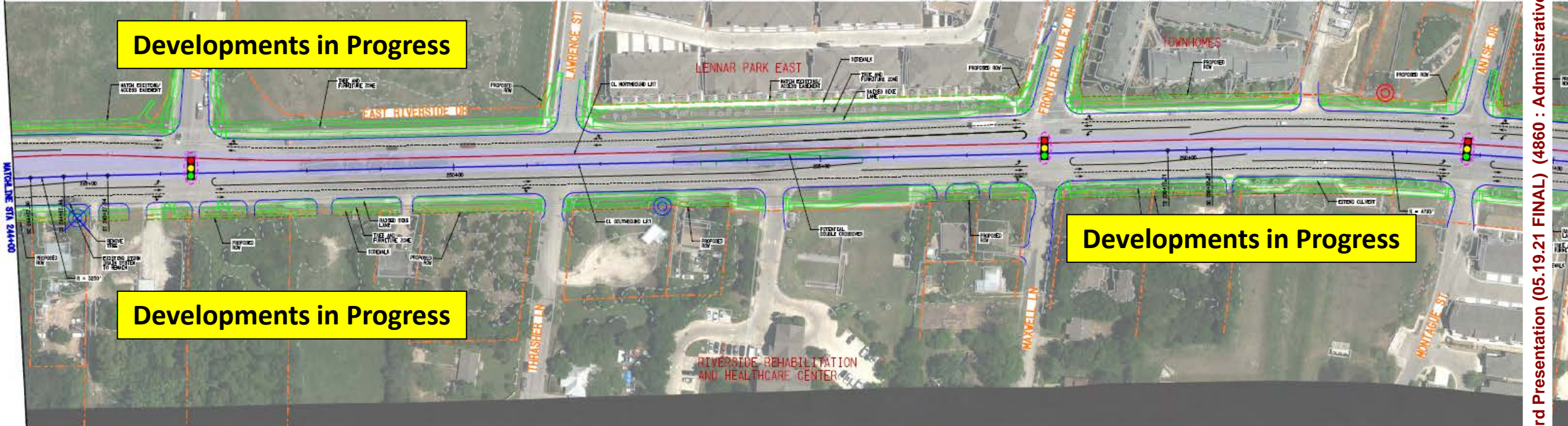




# East Riverside (Anise Drive to Vargas Road)

— Sidewalk  
— Curbline

2.3.a  
Level



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

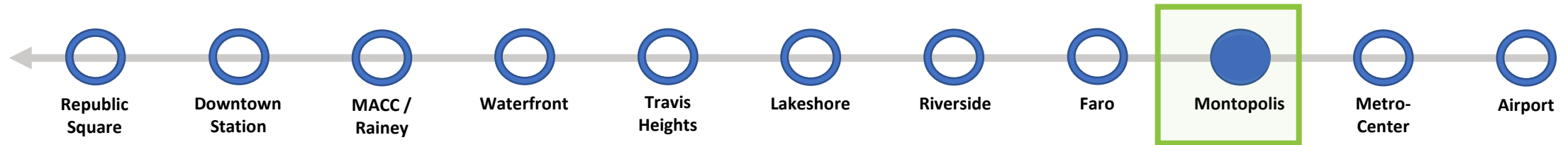
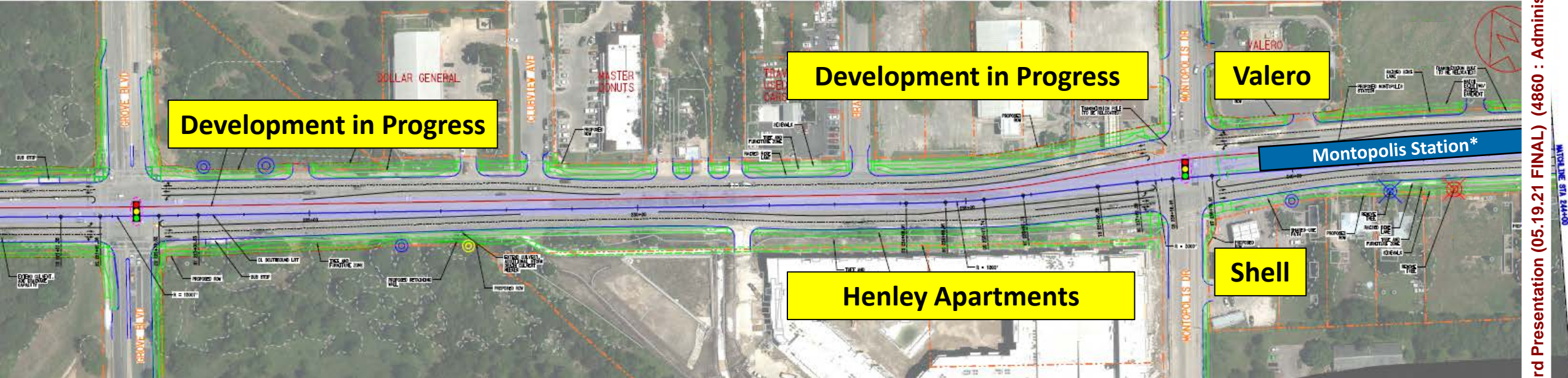


# Montopolis Station (Grove Boulevard)

\*Station locations and names subject to change

— Sidewalk  
— Curbline

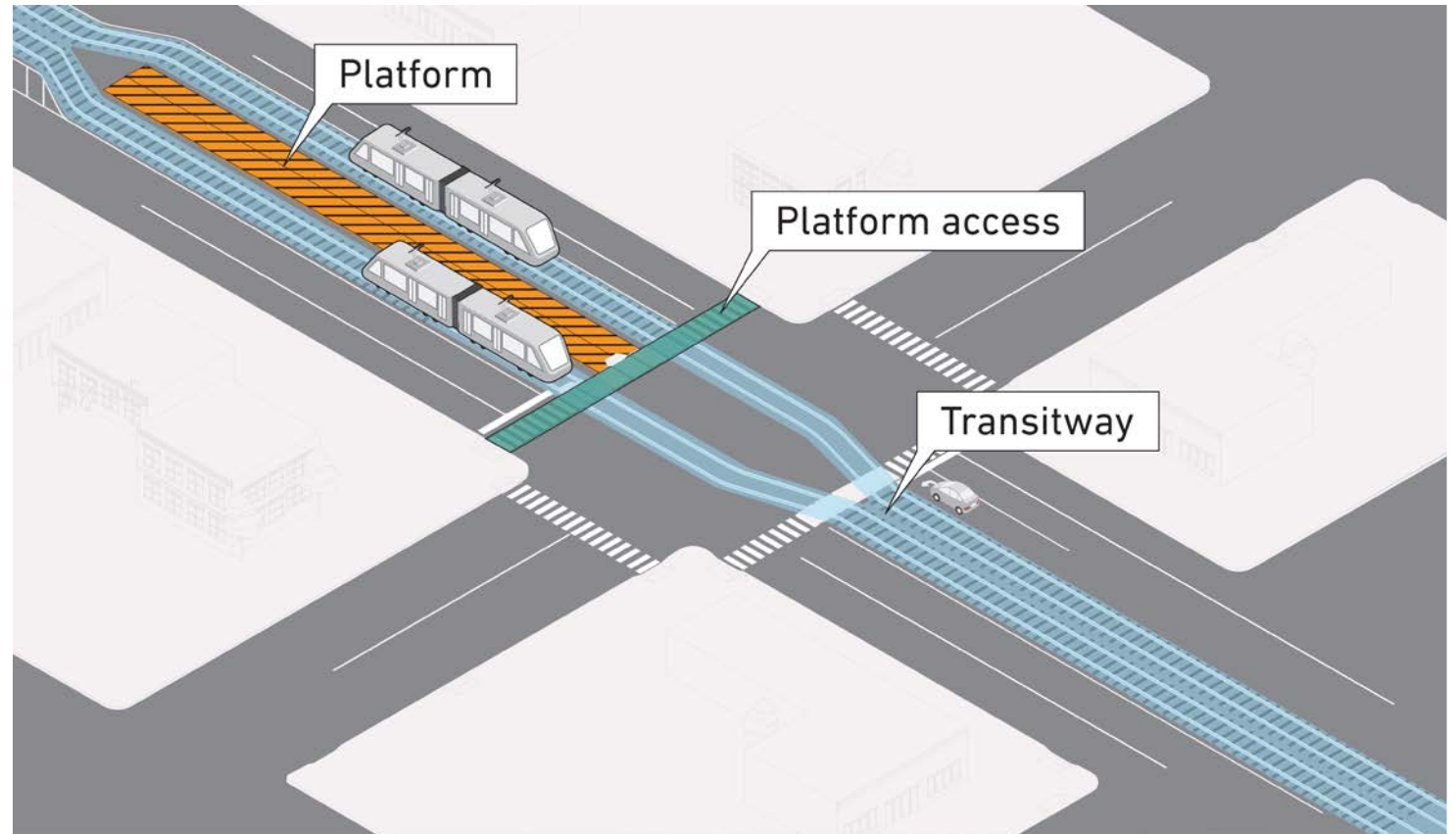
2.3.a  
Level



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# Center Platform Station – Typical Layout

- Both directions served by a single platform.
- Platform is typically wider to accommodate passengers loading in both directions.
- Center platforms are the **preferred layout**:
  - Allow facilities to be shared between both tracks
  - Offer a more comfortable waiting space for passengers, who are separated from traffic by the tracks
  - Cost effective



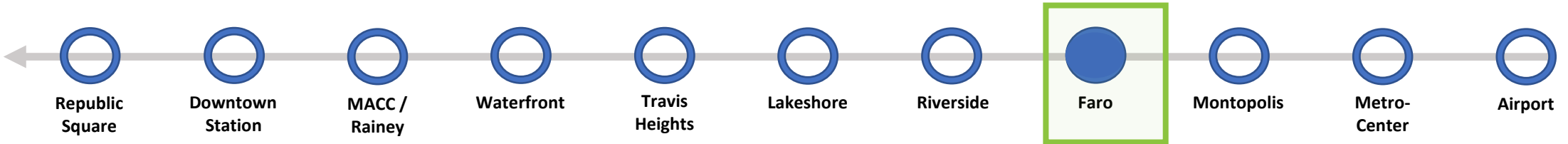
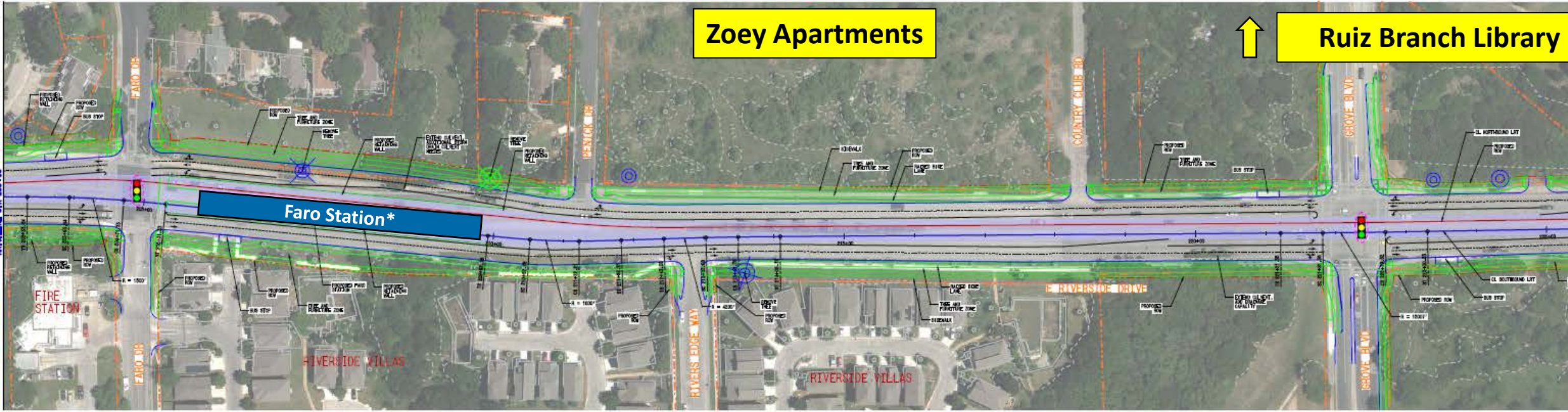


# East Riverside (Grove Boulevard to Faro Station)

— Sidewalk  
— Curbline

2.3.a  
Level

\*Station locations and names subject to change



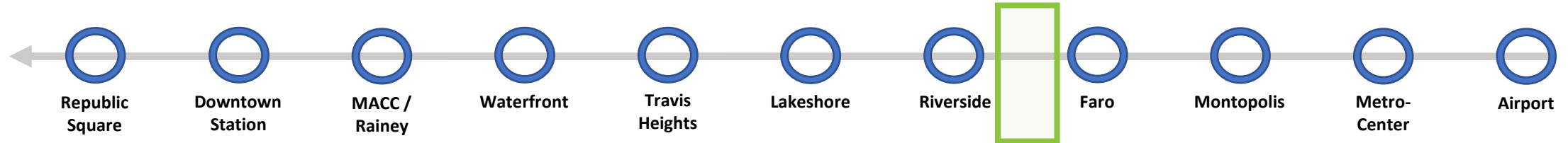
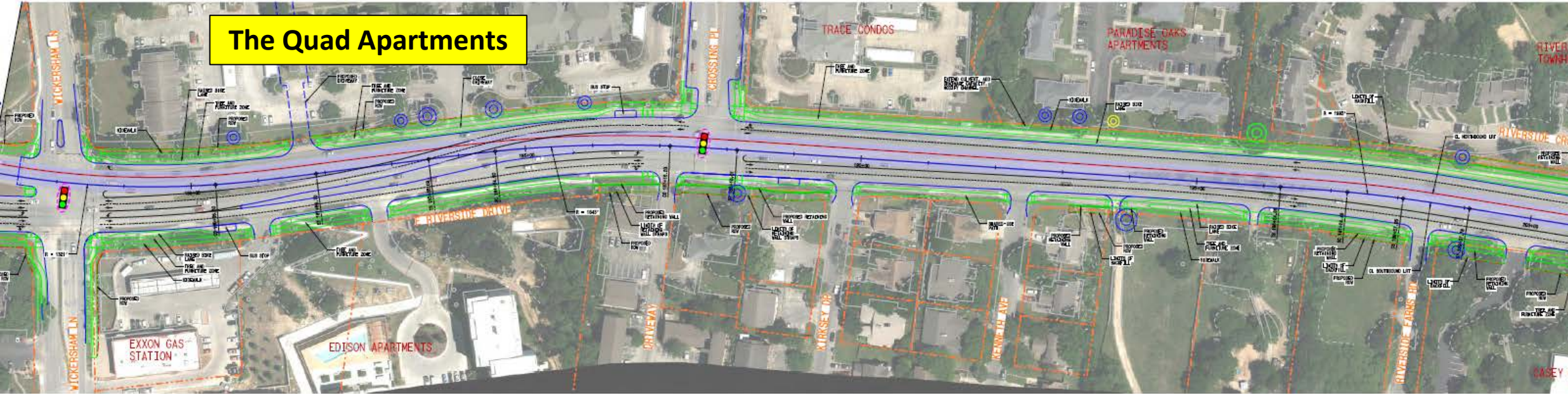
Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# East Riverside (Crossing Place & Wickersham Lane)

— Sidewalk  
— Curbline

2.3.a  
Level



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



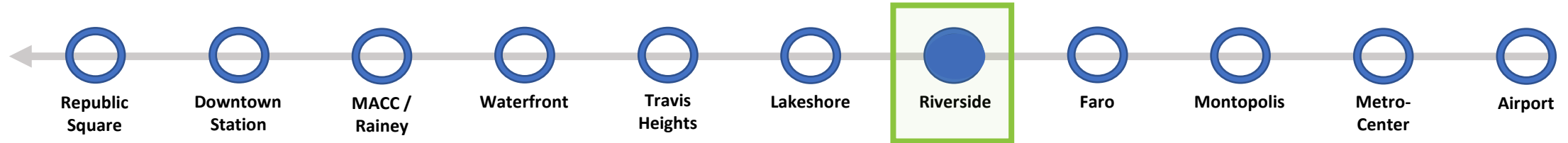
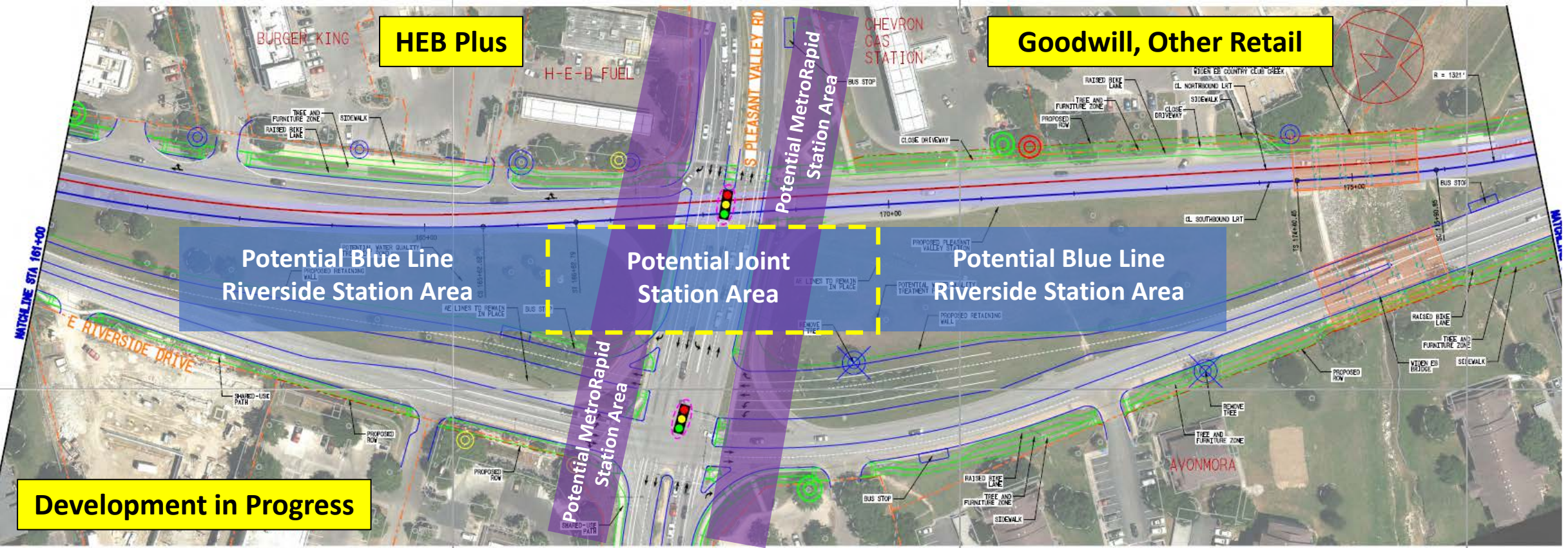
# Design Options – Riverside & Pleasant Valley

— Sidewalk  
— Curbline

2.3.a  
Level

\*Station locations and names subject to change. Station area to be part of community design workshop in Summer 2021.

\*Area has difficult engineering challenges including topography and pedestrian accessibility and connectivity.

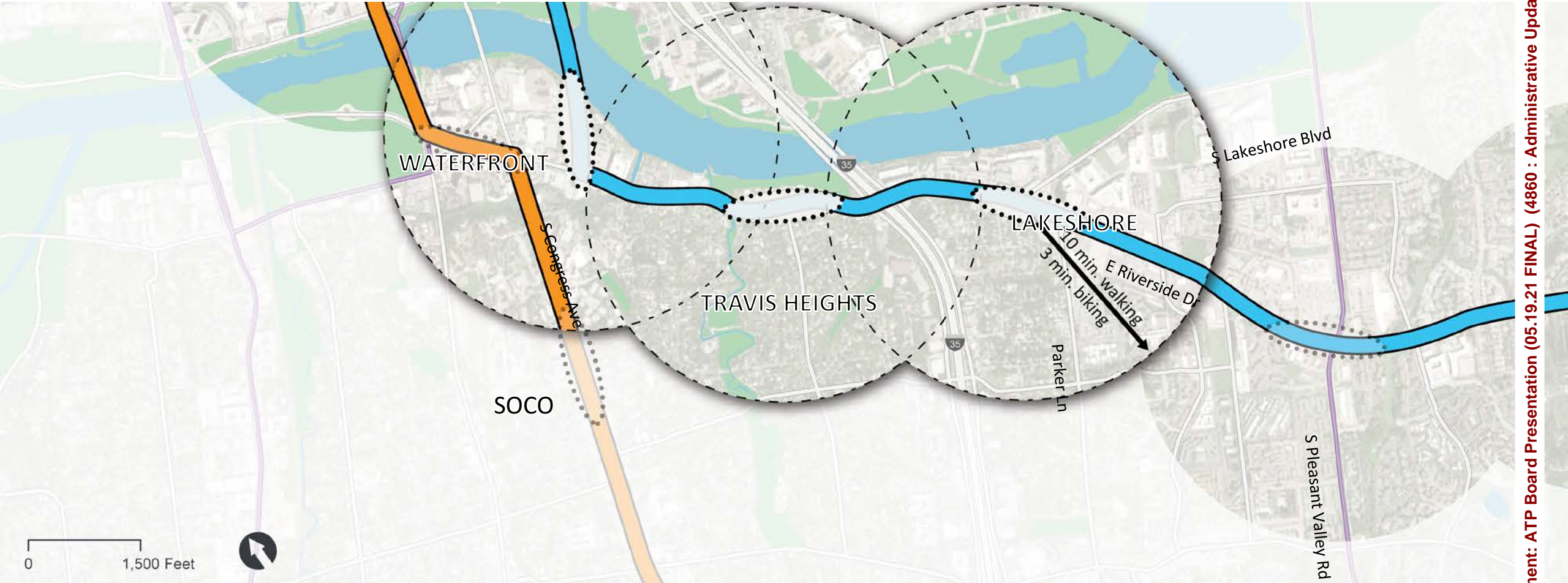


Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# Blue Line – Pleasant Valley to Lady Bird Lake

\*Station locations and names subject to change

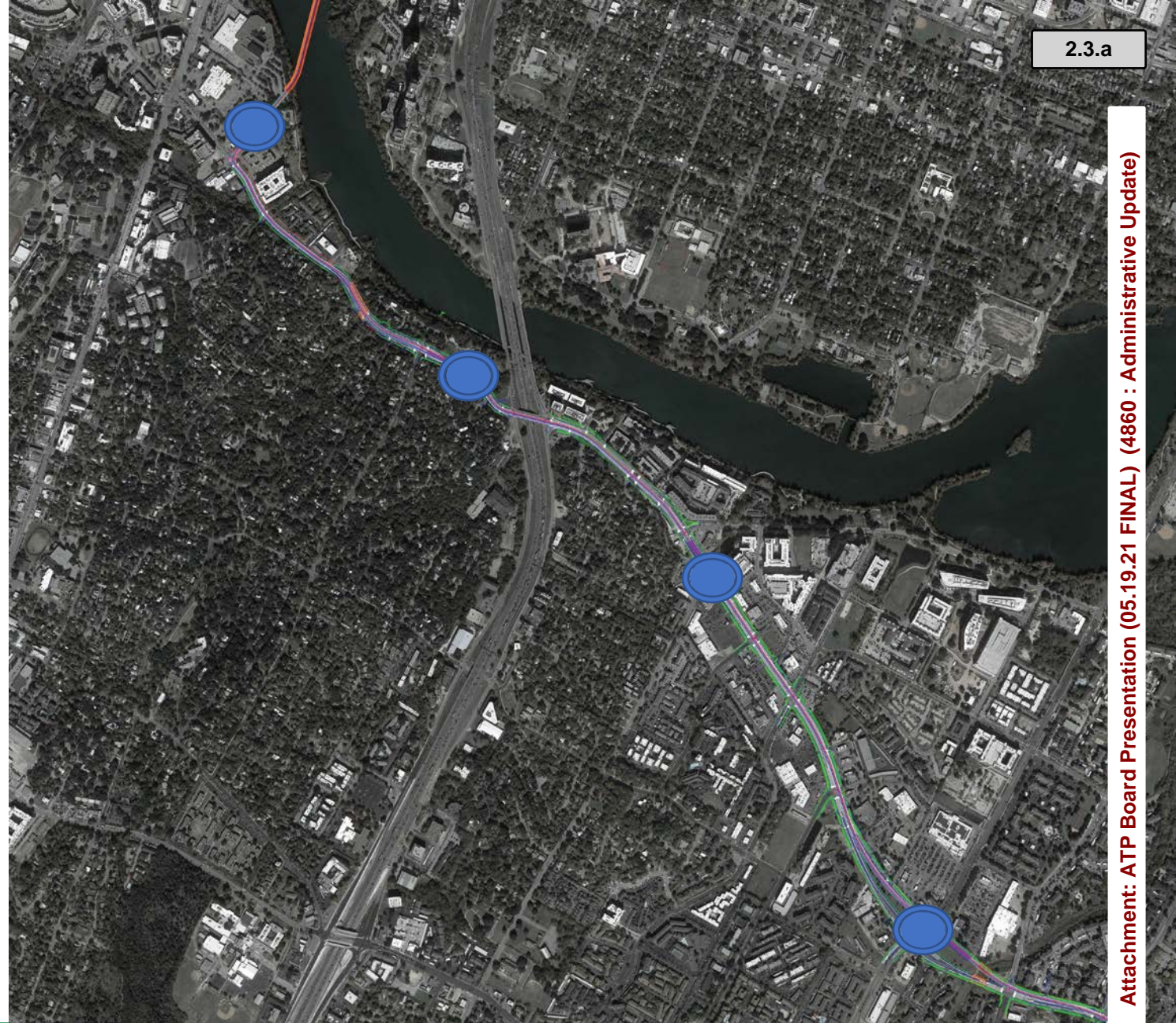


Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# Community Context

- **Pleasant Valley / Riverside Intersection**
  - MetroRapid connections
  - Riverside Station
- **Lakeshore Station**
- **Travis Heights Station**
- **Waterfront Station**
  - South Central Waterfront

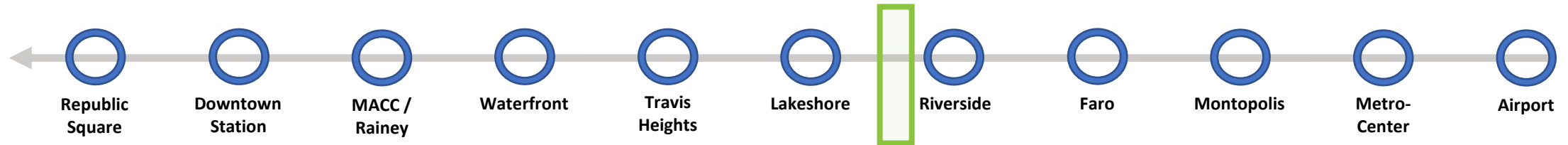
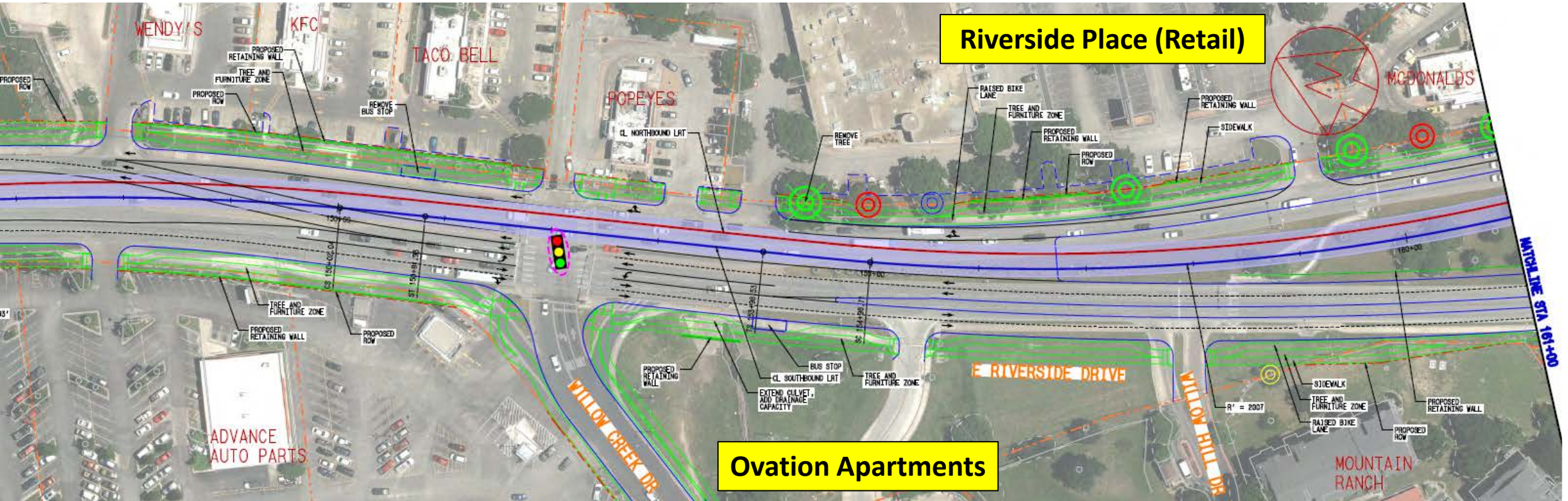




# East Riverside (Willow Creek)

— Sidewalk  
— Curbline

2.3.a  
Level

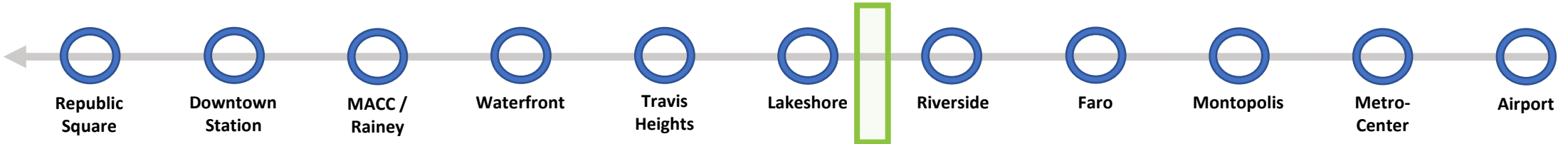
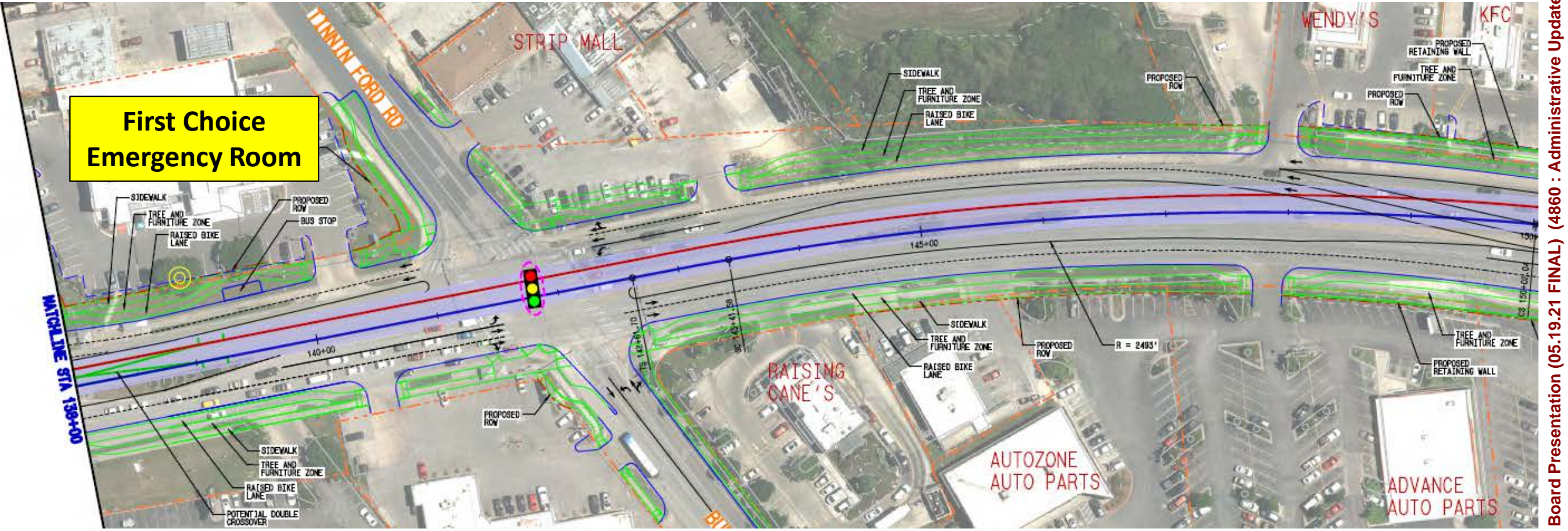


Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# East Riverside (Tinnin Ford, Burton Drive)

— Sidewalk     2.3.a  
— Curbline     Level



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# East Riverside (Lakeshore Station)

\*Station locations and names subject to change

— Sidewalk  
— Curbline

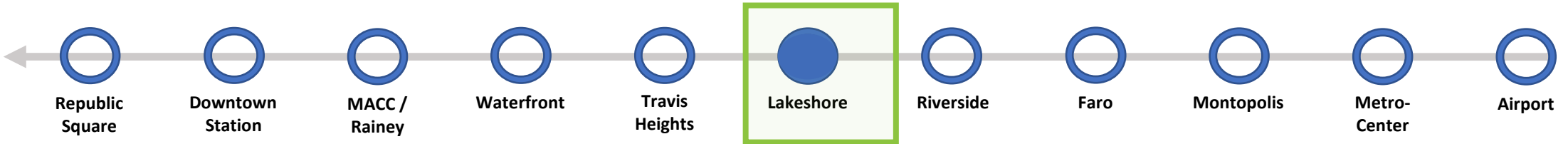
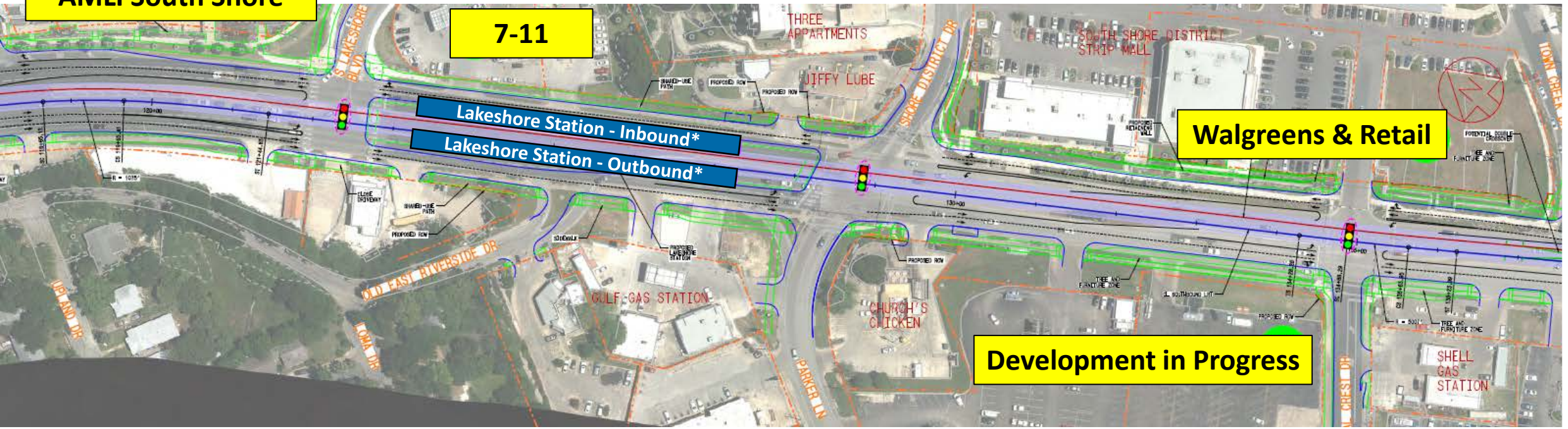
2.3.a  
Level

**AMLI South Shore**

**7-11**

**Walgreens & Retail**

**Development in Progress**

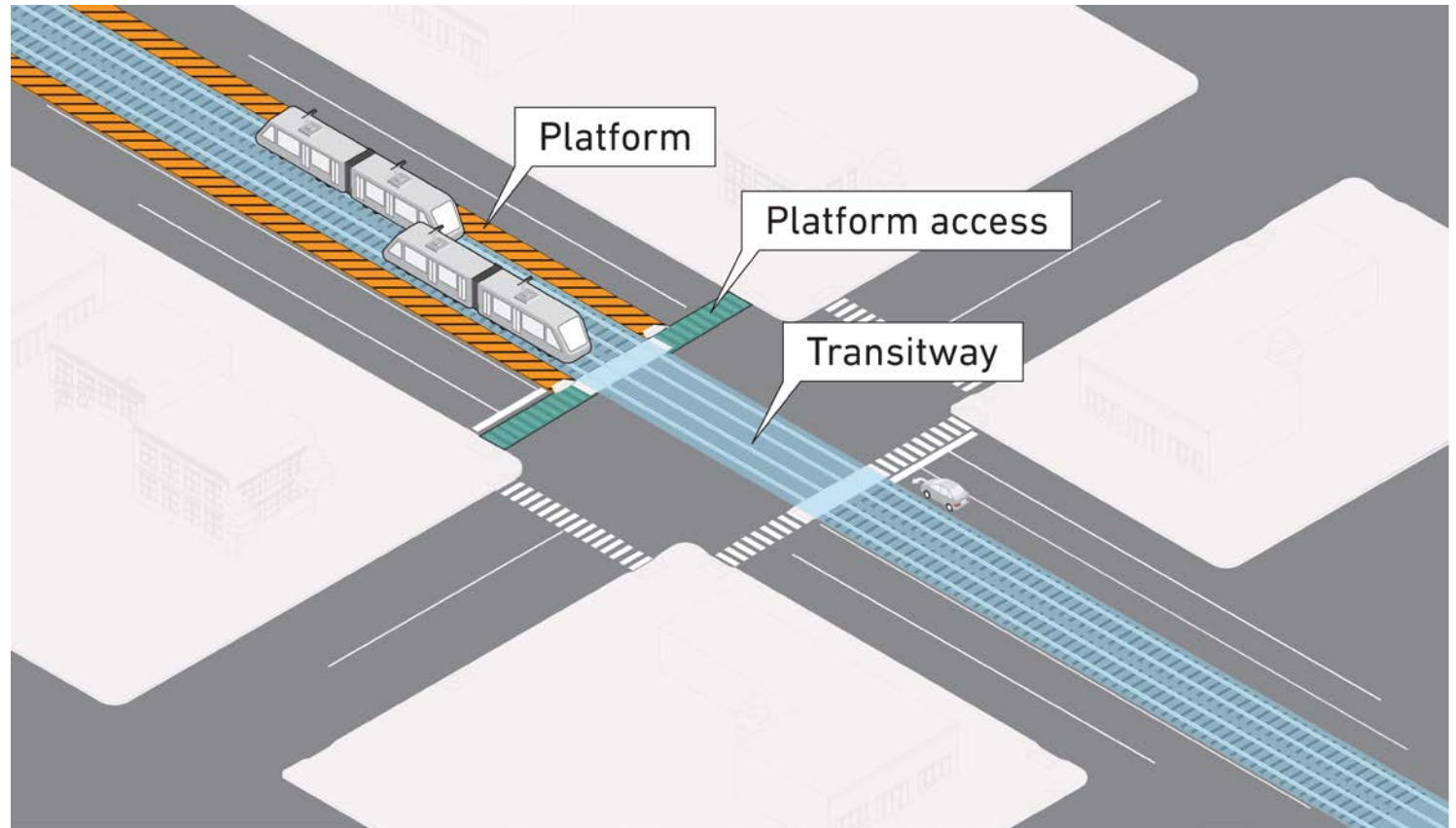


# Side Platform Station– Typical Layout



**Each direction served by its own platform, opposite each other**

- Platforms are narrower since they only serve one direction. Station is wider overall since there are two platforms across from each other.
- Layout simplifies track alignment, removing the need to redirect tracks around the station platform.



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# East Riverside (Lakeshore Station to IH 35)

— Sidewalk     2.3.a  
— Curbline     Level



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

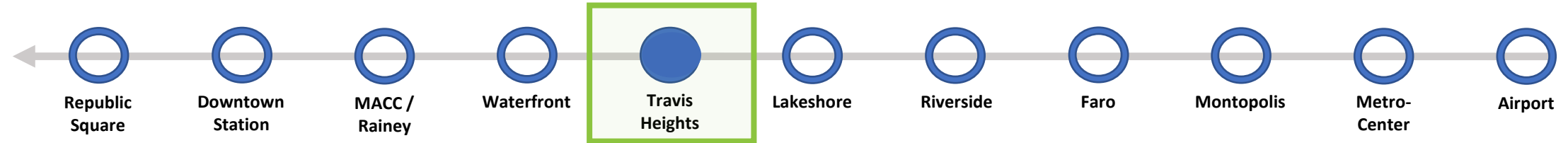
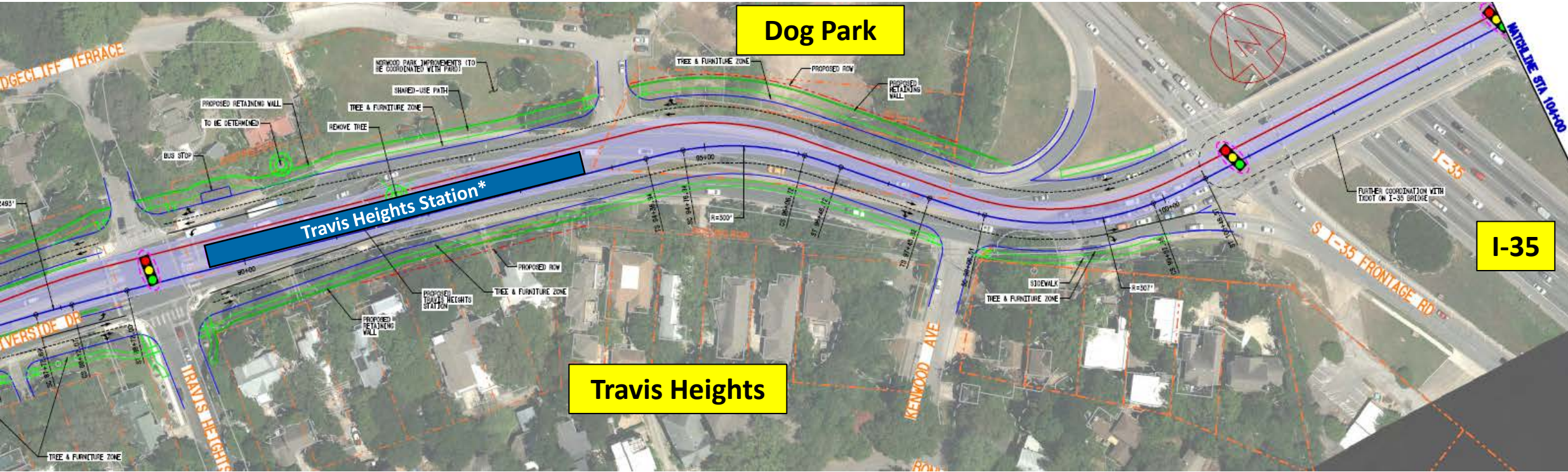


# East Riverside (IH 35 to Travis Heights Station)

— Sidewalk  
— Curbline

2.3.a  
Level

\*Station locations and names subject to change



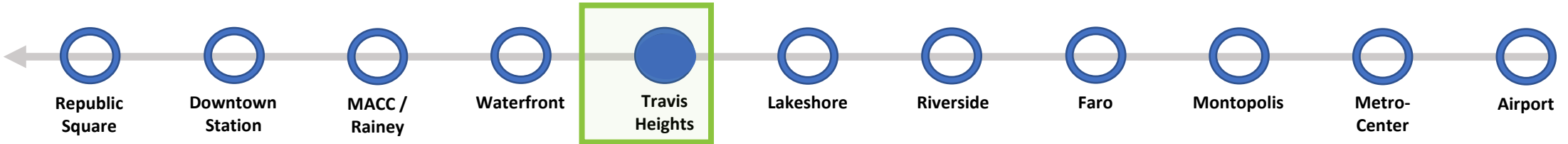
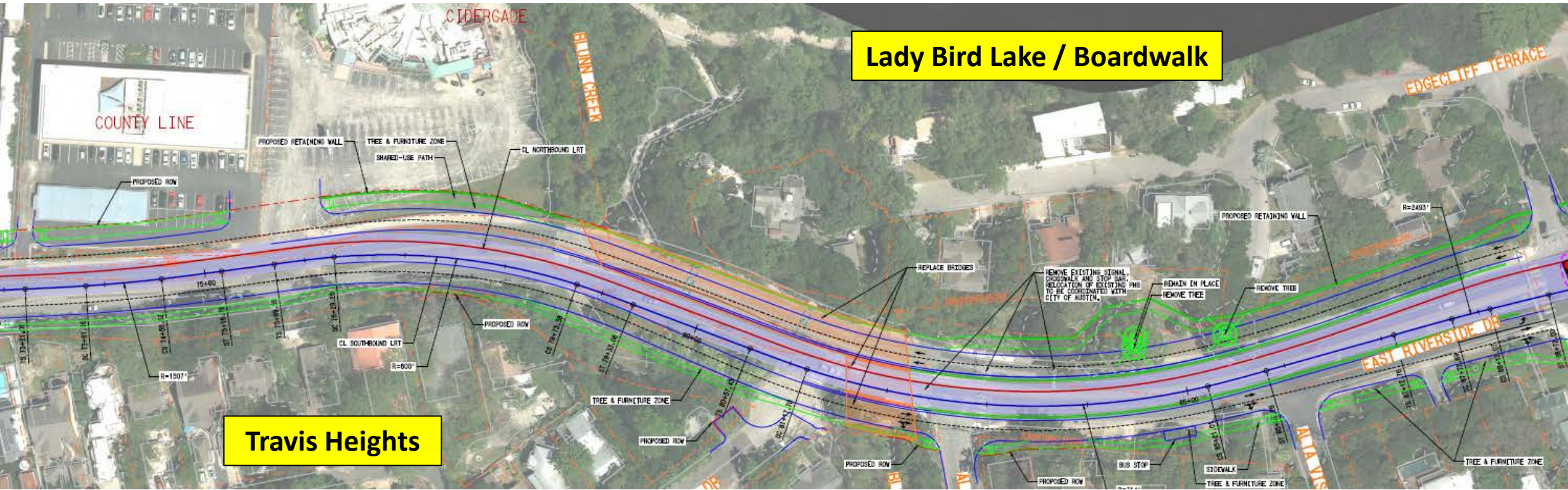
Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# East Riverside (Travis Heights)

— Sidewalk  
— Curbline

2.3.a  
Level

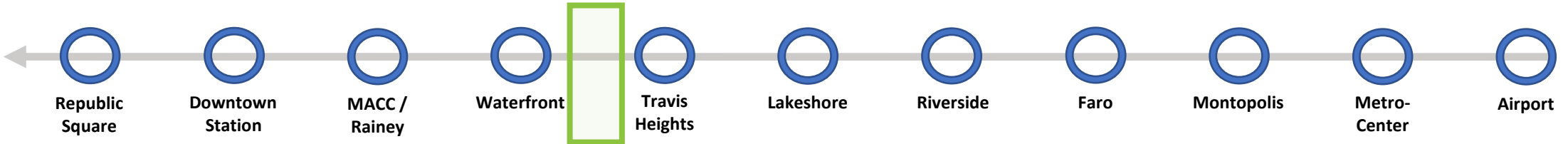
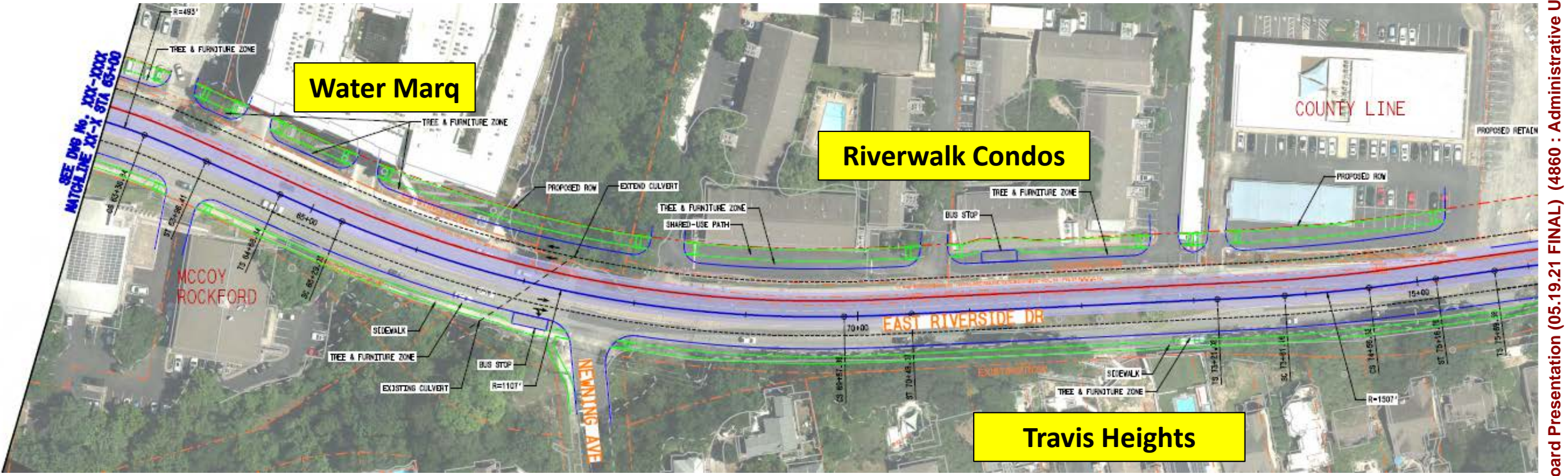


Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# East Riverside (Newning Avenue)

— Sidewalk     2.3.a  
— Curbline     Level







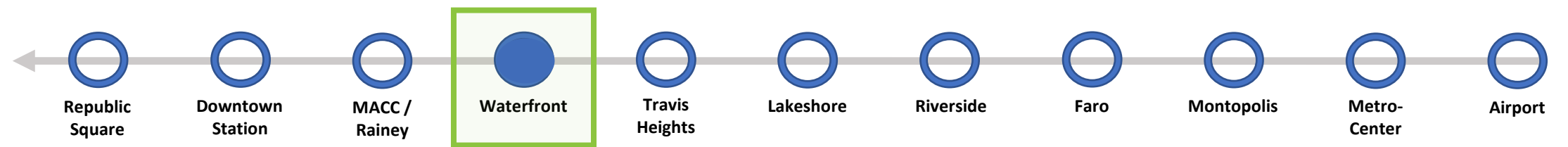
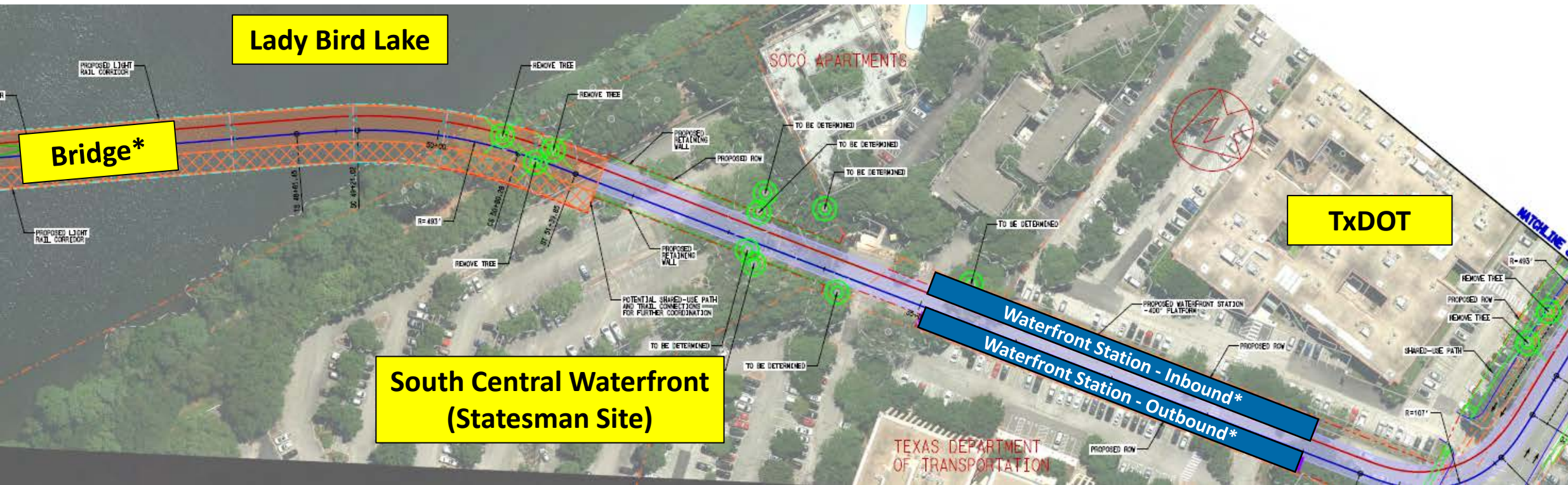
Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)



# Waterfront Station & Lady Bird Lake Crossing

\*Station locations and names subject to change

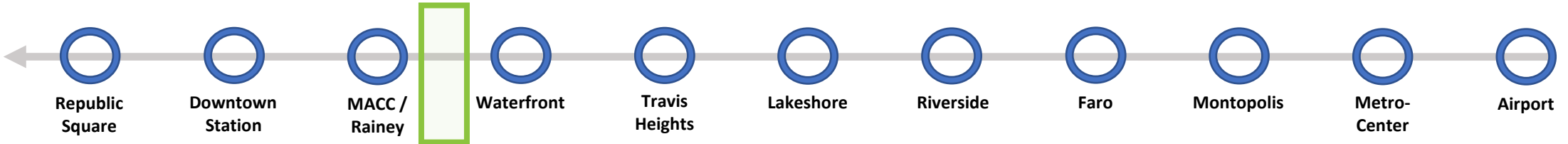
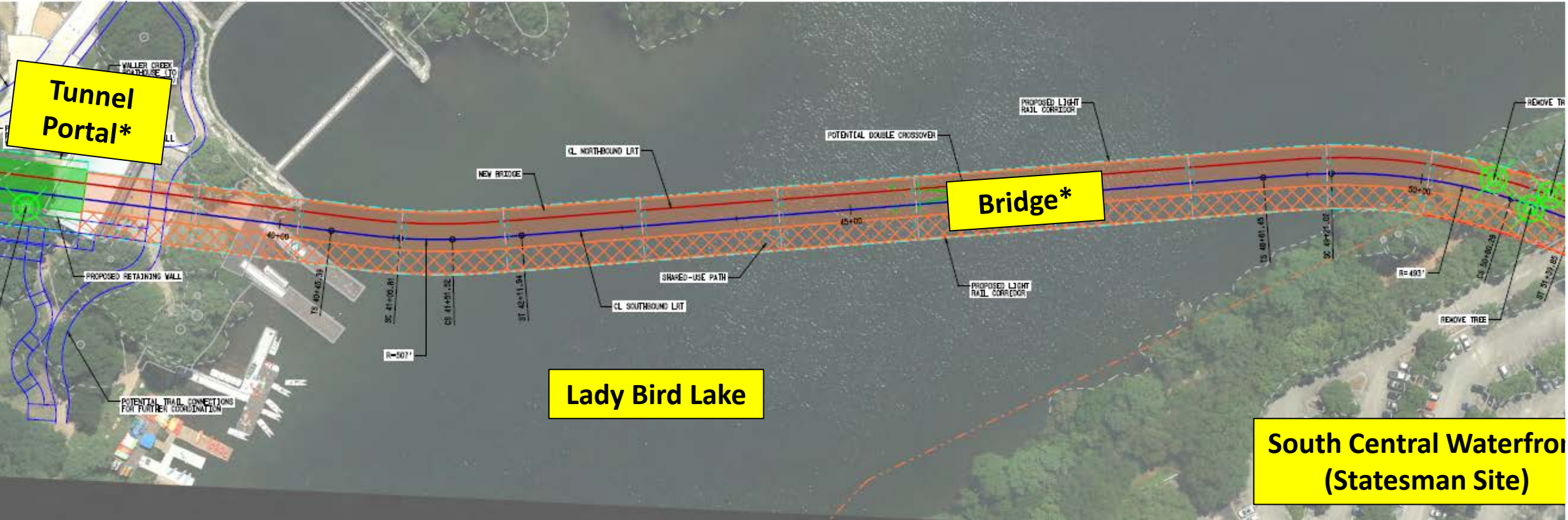
|   |          |   |              |
|---|----------|---|--------------|
|    | Sidewalk |    | Elevated     |
|  | Curbline |  | Street Level |



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

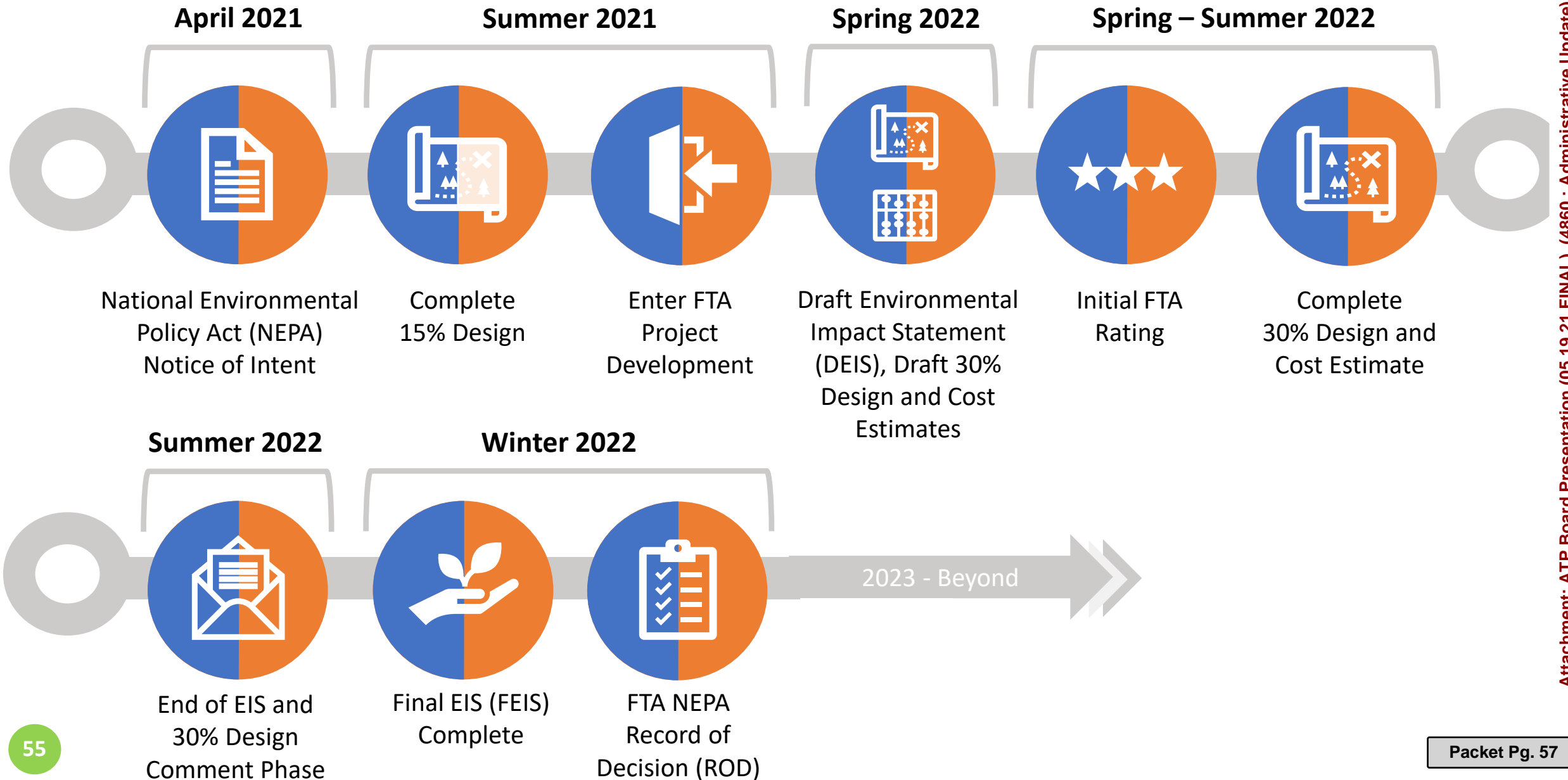


# Trinity Street & Lady Bird Lake Crossing



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# Orange & Blue Line Key Milestones Recap (2021 – 2022)



Attachment: ATP Board Presentation (05.19.21 FINAL) (4860 : Administrative Update)

# EXECUTIVE DIRECTOR'S REPORT

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**Randy Clarke**  
Executive Director  
Austin Transit Partnership