



To: Austin Transit Partnership Board of Directors
From: Vicky L. Redrick, Director of Procurement
Date: December 30, 2021
Subject: December 2021 Report on ATP Contracts Under Executive Director Authority

In February, the Austin Transit Partnership Board approved a policy allowing the Executive Director to enter into contracts and agreements up to \$250,000 per year per contract, and report to the Board on those contracts between \$150,000 and \$250,000 monthly. Please see attached for the August Report.

I am available if you have any questions.

xc: Randy Clarke, Executive Director
Casey Burack, General Counsel
Greg Canally, CFO & Development Officer

Austin Transit Partnership
Contracts Executed Under Executive Director Authority
FY21 Summary

Date	Vendor	Description	Amount	Term	Options	Amount	Procurement Method	MWDBE Goal
Thursday, March 25, 2021	Winstead PC	Legal Services	Up to \$250,000	up to 12 months	3-1 year	NTE \$250K	via Co-Operative	*N/A
Wednesday, March 31, 2021	Thompson Coburn	Legal Services	Up to \$250,000	up to 12 months	3-1 year	NTE \$250K	via Co-Operative	*N/A
Wednesday, April 7, 2021	K&L Gates LLP	Legal Services	Up to \$250,000	up to 12 months	3-1 year	NTE \$250K	via Co-Operative	*N/A
Tuesday, April 13, 2021	CBRE, Inc	Real Estate Advisory Services	Up to \$250,000	up to 12 months	2-6 Month	NTE \$250K	via Co-Operative	*N/A
Friday, May 28, 2021	PFM Financial Advisory, LLC	Municipal Advisory Services	Up to \$250,000	Up to 12 months	2-6 Month	Up to \$125K each	via Co-Operative	*N/A
June-21	Nothing to Report							
July-21	Nothing to Report							
August-21	Nothing to Report							
September-21	Nothing to Report							
Wednesday, October 13, 2021	Krauthamer & Associates	Executive Recruiting Services	NTE \$250,000	12 months	None	\$ -	via Co-Operative	*N/A
November-21	Nothing to Report							
Tuesday, December 7, 2021	RSM US, LLP	External Auditing Services	Up to \$75,000	12 months	1-12month	NTE \$80,000	via Co-Operative	*N/A
Monday, December 20, 2021	Affion Public, LLC	Professional Recruitment Services	Up to \$150,000	May 11, 2023	None	\$ -	via Co-Operative	*N/A

**Contracts entered into pursuant to the Master Cooperative Agreement do not have a specific MWDBE goal.*



To: Austin Transit Partnership Board of Directors
From: Vicky L. Redrick, Director of Procurement
Date: December 30, 2021
Subject: Monthly Board Report - ATP Open and Upcoming Solicitations

The following information is provided as a reminder regarding communications with vendors and contractors. Any communications after issuance and prior to award shall be directed to the Procurement Department at procurement@atptx.org and/or the Procurement Director, Vicky Redrick at vicky.redrick@atptx.org. This is to ensure that we are protecting the integrity of the procurement process by following law, regulation, and the ATP Procurement Policy and Guidelines.

ATP must continue to adhere to the highest standards of personal integrity, fairness, honesty, courtesy, respectfulness, and compliance with both the spirit and the letter of the law and the below policies:

- Texas Local Government Code Chapter 171: Matters Affecting Public Officers and Employees and Chapter 176: Disclosure of Certain Relationships with Local Government Officers; Providing Public Access to Certain Information.
- Austin Transit Partnership's Ethics, Conflicts and Nondisclosure Policy, adopted on April 21, 2021, through Board Resolution 2021-013.
- Austin Transit Partnership's Procurement Policy and Guidelines, specifically Section 1-101B Standards of Conduct and ATP Conflicts of Interest, that speaks to contact with vendors and contractors prior to issuance of a solicitation and after issuance but prior to contract award. The ATP Procurement Policy and Guidelines was adopted on September 15, 2021, through Board Resolution 2021-027.

Below is a table containing active and upcoming ATP solicitations:

Active Solicitations	Issue Date	Anticipated Award
Commercial, Risk and Project Delivery Advisory Services	October 8, 2021	January 2022
Real Estate Acquisition and Relocation Services	December 2, 2021	Spring 2022
Upcoming Solicitations	Anticipated Issue	
Banking Services	TBD	TBD
eBuilder Software	January 2022	February 2022
Lady Bird Bridge Competition	Spring 2022	TBD

The ATP vendor portal is located at <https://pbsystem.planetbids.com/portal/50907/portal-home>.

Thank you in advance for your cooperation.

xc: Randy Clarke, Executive Director
Casey Burack, General Counsel
Greg Canally, CFO & Development Officer
Procurement File