

# AUSTIN TRANSIT PARTNERSHIP BOARD OF DIRECTORS MEETING

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~ Minutes ~

Board Secretary Casey Burack  
512-369-6040

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Wednesday, August 18, 2021  
2:00 PM

2:08 PM Meeting Called to Order  
5:20 PM Meeting Adjourned

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## I. Public Comment

Three speakers, Ms. Susan Pantell, Ms. Zenobia C. Joseph, and Ms. Shauntice Rutley joined the Board Meeting.

## II. Executive Director Report

Randy announced that FTA accepted the Orange and Blue Lines into the Project Development Phase of the Capital Investment Grant Program, which means that ATP can continue moving the design from 15% to 30% and costs incurred from this point forward are eligible for federal match.

Randy provided updates on the infrastructure legislation proposed in Congress and the possible opportunities impacts on the Project Connect Program.

Chair Castro de Barrera asked if the FTA had any follow-up questions associated with their official CIG letters. Randy stated that the team had answered all requests from the FTA prior to issuance of the letters, resulting in acceptance into the Project Development Phase. Vice Chair Burnette asked about real estate acquisitions and the process involving the City of Austin's anti-displacement strategies. Randy explained the process is defined in the ILA with the City related to the transfer of the \$300M.

## II. Monthly Program Update

### 1. *Community Engagement Update*

Director of Program Strategy, Sam Sargent, gave this report.

Sam updated the Board on the recent virtual community meetings, in which 774 individuals participated. He also discussed the plan for future community meetings focusing on the Red Line and Metro Rapid. He indicated that in September and October, Peter Mullan will be launching community design workshops that will provide an opportunity for public input on some of the more complex and important design options that are still on the table. Additionally, in October, there will be a Facebook Live Town Hall in Spanish.

Dr. Burnette asked how we respond to comments gathered during the virtual meetings. Sam explained the process for responding to questions.

## 2. *Project Connect Technical Update*

Dave Couch, Chief Program Officer, provided this update.

He discussed the 15% design stage and the results of the geotechnical boring process, the development of the Metro Rapid for the Pleasant Valley, and the Expo lines.

Chair Castro de Barrera asked about the differences in station design and the logic behind these design decisions. Dave explained that the stations will be modular, which will allow them to keep extra parts in storage. Board Member Elkins asked about the hiring of Kimley-Horn as the 139(j) contractor and whether the contract was under the limits of the ATP Executive Director contracting authority. Dave explained it is a Capital Metro contract as ATP did not have the procurement capability in place. Board Member Stratton asked about the borings and if the results were consistent with expectations. Dave explained the tunneling method planned for our environment.

Chair Castro de Barrera brought up Ms. Pantel's questions based on the information provided by Mr. Couch. To answer her question, Dave explained the reasons why we are tunneling under Town Lake for the Orange Line.

## 3. *Administrative Program Update*

Vicky Redrick, Director of Procurement, provided this update. Vicky provided an update on the timeline for the completion of the ATP Procurement Policy. The Procurement Policy will be an action item for vote on the September Board Meeting agenda.

# III. Action Items

1. Approval of minutes from the June 16, and July 21, 2021 Austin Transit Partnership Board Meetings.

**RESULT: ADOPTED [UNANIMOUS]**

**MOVER:** Adler

**SECONDER:** Elkins

**AYES:** Castro de Barrera, Pierce Burnette, Adler, Stratton, Elkins

**ABSENT:**

2. Adoption of the ATP Diversity, Equity, and Inclusion (DEI) Statement

**RESULT: ADOPTED [UNANIMOUS]**

**MOVER:** Pierce Burnette

**SECONDER:** Adler

**AYES:** Castro de Barrera, Pierce Burnette, Adler, Stratton, Elkins

**ABSENT:**

### III. Discussion Items

#### 1. *Procurement Policy Briefing*

Vicky Redrick provided this briefing.

Vicky provided an update about the review process for the ATP Procurement Policy, which involves both internal and external reviewers. Vicky explained that any changes to the Policy will come back to the ATP Board of Directors for approval.

Board Member Elkins asked about the reward and consequences available if a contractor surpasses or falls short of ATP's DBE goals. Vicky responded that she and Courtney Chavez are looking into this and will report back to the Board. Vice Chair Burnette seconded Board Member Elkins and asked that we codify what happens when an entity does not comply with DBE goals.

#### 2. *Disadvantaged Business Enterprise (DBE) Program Briefing*

Courtney Chavez, Director of Equity and DBE, provided this briefing.

Courtney laid out the language and criteria used in the Code of Federal Regulations and the requirements for having a compliant DBE Program.

Board Member Elkins and Vice Chair Burnette specified the importance of broadening our base, removing barriers, and actively sharing what we are doing. Chair Castro de Barrera specified that ATP could exceed the 19% laid out by Capital Metro. Courtney clarified that after six months, we will be able to reexamine our goals. Board Member Stratton walked through the process of goal setting for each contract and monitoring compliance, and Courtney further explained the process.

#### 3. *Integrated Model Review & Proposed Fiscal Year 2022 Budget Briefing*

Greg Canally, Chief Financial and Development Officer, and Diane Siler, Budget Director, provided the briefing on the FY2022 proposed budget.

Board Member Elkins emphasized the importance of quarterly reports to the Board on the budget expenditures.

### V. Adjournment

#### ADA Compliance

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [chloe.maxwell@austintransitpartnership.org](mailto:chloe.maxwell@austintransitpartnership.org) if you need more information.*

**BOARD OF DIRECTORS:** *Veronica Castro de Barrera, Chair; Colette Pierce Burnette, Vice Chair; Steve Adler, Tony Elkins, Eric Stratton and Gina Fiandaca (ex officio).*

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.