

AUSTIN TRANSIT PARTNERSHIP BOARD OF DIRECTORS MEETING

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~ Minutes ~

Board Secretary Casey Burack
512-369-6040

Wednesday, January 20, 2021
2:00 PM

2:18 PM Meeting Called to Order
4:42 PM Meeting Adjourned

I. Action Items

1. Approval of the Austin Transit Partnership Board of Directors Bylaws.

Executive Director Randy Clarke opened the meeting and welcomed board members and staff. He then introduced the ATP's General Counsel and Chief Administrative Officer Casey Burack, who brought forward the first two Action Items. There was no discussion on this first item.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Adler, Board Member
SECONDER: Colette Pierce Burnette, Board Member
AYES: Castro de Barrera, Stratton, Elkins
ABSENT: none

2. Approval of a resolution electing officers of the Austin Transit Partnership Board of Directors.

Mayor Adler spoke to say that he thinks that he and Board Member Eric Stratton should not be considered for the board officer roles, to emphasize to all that this is not a political position. He suggested Board Member Veronica Castro de Barrera and Board Member Colette Pierce Burnette as Chair and Vice Chair, and that they decide between themselves who would be right for which role. Eric Stratton spoke to echo those comments.

Board Member Elkins said that his two fellow board members would both be great choices, and that he thinks it comes down to the time, availability, and commitment of the two. Board Member Pierce Burnette said she would be happy to serve as the Vice-Chair and suggested Board Member Castro de Barrera be the Chair. Board Member Castro de Barrera said she was humbled and grateful to be a part of such an amazing group, and emphasized her commitment to lifelong learning and the community. She is willing to take on the role of Chair and looks to her fellow board members for their assistance and guidance as this great team moves forward.

Attachment: 210120 ATP Board Meeting Minutes (4793 : January 2021 Board Minutes)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Adler, Board Member
SECONDER: Tony Elkins, Board Member
AYES: Castro de Barrera, Stratton, Pierce Burnette
ABSENT: none

New Chair Castro de Barrera then asked if each board member could individually say a few words about themselves and their role on the ATP Board of Directors.

II. Public Comment

Tom Wald from the Redline Parkway Initiative spoke and gave the board an overview of his organization. He emphasized the importance of providing active transportation services and accommodations as projects under the ATP move forward.

Yasmine Smith, Co-Chair of People United Mobility Action, says that there was no publicly posted agenda or meeting time for this meeting. She also watched as two board actions were taken prior to public comment and has concerns that these meetings are taking place in the middle of the day when many vulnerable populations cannot take part. So far, there has been no room for true community engagement. She asked that on year one anti-displacement funding strategies that the board focus on something that the community can feel.

Joao Paulo Connolly is the Director of Housing and Community Development for the Austin Justice Coalition and seconded some of the concerns that Ms. Smith raised. Strong and clear public timelines are very important to building trust, along with publishing meeting agendas well in advance. He will be paying very close attention to the anti-displacement policy connected to this initiative. We hope to see careful and judicious use of this funding.

III. Action Items

1. Approval of a resolution adopting the Fiscal Year 2021 Budget.

Chair Castro de Barrera introduced Capital Metro CFO Reinet Marneweck and incoming ATP CFO Greg Canally to present this time.

Reinet first gave an overview of the Project Connect program and the phasing of the components within it. She also gave an overview of the project partners/framework and the roles of each partner. She reviewed the integrated financial plan and funding model developed last year with input from stakeholders and consultants.

Greg thanked the board for their efforts and support, and then reviewed some of the FY2021 completed and upcoming program highlights. He reviewed the FY2021 funding sources and a summary of the expected expenses. He displayed a chart of an expected ATP employee count and corresponding expense, and a fund and reserve summary.

Board Member Stratton said that there may be a little confusion in the community and asked Greg to clarify the type of debt that the ATP will be taking on based on the integrated financial model. Board Member Pierce Burnette asked Greg to confirm that the budget under consideration today is for nine months, to take the ATP to the end of the fiscal

year. She also asked whether funds we programed for the creation of a robust portal and dashboard for the ATP website. Executive Director Clarke said he intends to be very transparent and is committed to replicate something like the Capital Metro data portal with full transparency.

Mayor Adler said he supports approval of the budget but often gets questions about the \$23 million budgeted as the first part of the approved anti-displacement funds. He asked for further details on the sequencing plan for that funding and requested an update at a subsequent meeting so public can better understand.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tony Elkins, Board Member
SECONDER: Colette Pierce Burnette, Vice Chair
AYES: Castro de Barrera, Stratton, Adler
ABSENT: none

2. Approval of a resolution authorizing the Executive Director, or his designee, to finalize and execute an Interlocal Agreement (“Partnership Agreement”) with the Capital Metropolitan Transportation Authority (“Capital Metro”) for the provision of certain support functions and services and to execute certain projects in the Project Connect System Plan program for a term of three (3) years and one one-year (1) option and the contribution of funds from Capital Metro for the Project Connect System Plan program as defined in Exhibit A of the Partnership Agreement.

CFO Greg Canally presented this item.

Greg reviewed the functions and responsibilities of the each partner — the ATP Board, City of Austin, and Capital Metro. This ILA agreement with Cap Metro covers administrative support, corporate services, and project delivery for some specified projects that are part of Project Connect. He said that he anticipates that additional agreements will be necessary in the future to cover project implementation and operating agreements. This initial three-year term will allow us to adhere to the project sequencing and design schedule.

There was no discussion.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Adler, Board Member
SECONDER: Tony Elkins, Board Member
AYES: Castro de Barrera, Stratton, Pierce Burnette
ABSENT: none

IV. Discussion Items

1. Community Engagement Update

Capital Metro’s Manger of Community Engagement Jackie Nirenberg gave the presentation.

Jackie gave the board an overview of the principles that her team uses for community

engagement, particularly now that the pandemic has changed some of the dynamics. She also shared a brief history of engagement for Project Connect and then reviewed the upcoming opportunities for the public to engage, including NEPA scoping meetings for both the Blue and Orange Lines which will begin next week.

Board Member Stratton asked Jackie if the upcoming engagement opportunity would formally include the technical advisors who were identified as part of the ATP Board nominating process. Jackie said that information would be discussed at the next board meeting.

Board Member Pierce Burnette asked for an update on the Equity Tool. Gina Fiandaca said the Equity Office is engaging consultants to finish the tool and will provide an update in the next meeting. They hope to have the tool finalized by the next month.

Mayor Adler noted that he has heard feedback that the community engagement process with Project Connect was one of the more successful ones that this community has seen.

Board Member Elkins asked how the NEPA scoping meeting comments would be incorporated in a way to be able to shape decisions on things such as station design. Jackie said after each step in the process there will be a report produced, and if the board would like she can present the findings.

V. Executive Director Report

Executive Director Clarke gave his monthly report, and added that these items will also go up on the ATP website after each meeting. He discussed the recent \$900,000 grant from the Federal Transit Administration for the development of an Equitable Transit Oriented Development (ETOD) strategy, and reviewed the high level ETOD planning process and outcomes. He also presented the proposed meeting schedule for the board for the remainder of the year. Board Member Pierce Burnette asked that the board consider meeting in the evening instead of during the day. Randy said he would survey the board members and bring that topic back at a subsequent meeting.

VI. Adjournment

VII. ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Veronica Castro de Barrera, Chair; Colette Pierce Burnette, Vice Chair; Steve Adler, Tony Elkins, Eric Stratton, and Gina Fiandaca (ex officio).

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.

**Capital Metropolitan Transportation Authority
Board of Directors**

**MEETING DATE: 02/24/2021
(ID # 4794)**

ILA for Texas Interlocal Purchasing Cooperative Participation

Approval of a resolution authorizing the Executive Director, or his designee, to enter into an interlocal agreement with certain local governments for the purpose of participating in cooperative procurement opportunities via the Texas Interlocal Purchasing Cooperative.