



Planning, Sustainability, Equity & DBE Advisory Committee (PSEC)

Purpose

To advise the Austin Transit Partnership staff and Board on matters related to community planning and sustainability, involving Disadvantaged Business Enterprises (DBE) and program equity. The committee will focus on DBE and local business support programs, community planning and engagement, program equity, urban design, accessibility, sustainability, and environmental programs.

Composition

The PSEC will be composed of no less than five (5) and no more than nine (9) community members. Community Member applicants:

- Shall be residents of either the City of Austin or Capital Metro's service area
- Shall not be a person who is registered or required to register as a lobbyist under City Code Chapter 4-8 or who is employed by a person registered or required to register under City Code Chapter 4-8
- Shall not be an employee of the City, Capital Metro, or ATP
- Shall not have a contract for real property, goods or services with the City, Capital Metro, or the ATP, or be employed by such a contractor

Candidates will be selected based on professional and lived experience related to DBE & local business support programs, community planning & engagement, program equity, urban design, accessibility, sustainability, and environmental programs. Other considerations for candidate selection include geographic representation as it relates to the proposed transit plans and ensuring a diversity of viewpoints.

Terms of Service

Members of the Committee shall serve for a term of at least two (2) years. In the event of a vacancy or vacancies on the Committee, the remaining members may nominate an individual or individuals to be considered by the ATP Board of Directors.

Meetings

The PSEC will meet once a month, with additional meetings to be scheduled as needed.

Duties

The PSEC shall provide advice to help inform decisions and actions of the ATP Board and staff regarding DBE & local business support programs, community planning & engagement, program equity, urban design, accessibility, sustainability, and environmental programs.

Board Liaison

The ATP Board shall appoint a liaison to the PSEC. The Board Liaison, or their representative, will attend each PSEC meeting and report to the ATP Board of Directors, at a public meeting, a summary of the PSEC meetings and committee recommendations.

Community Advisory Committee Delegate

The Project Connect Community Advisory Committee may appoint one or more delegates to attend and participate in PSEC meetings.

Staff Duties

Staff will develop agendas and programming for PSEC meetings, follow up and report on action items, and facilitate communications with committee members.