



*Austin Transit Partnership Board of Directors Resolution*  
*Meeting Date: 3/1/2023*  
*ATP-2023-005*  
*Approval of Changes to ATP Board Operating Procedures Policy*

**Subject:** Approval of changes to the Austin Transit Partnership (“ATP”) Board Operating Procedures Policy.

**Fiscal Impact:** No fiscal impact.

**Responsible Department:** Legal.

**Executive Summary:** The ATP Board approved a Board Operating Procedures Policy on May 19, 2021. To govern the administration and operation of the Austin Transit Partnership's Board of Directors, including Board meetings and public comment procedures, as well as board travel policies, the Board is to consider adopting changes to the Board Operating Procedures Policy to include the following: a process for executive session and permitting the Chair to invite staff and ex-officio Board members; a process for consent agenda items; a process for Item(s) from the Board; the addition of a Board Communications policy; and, the addition of a Code of Conduct policy.

**Procurement Summary:** Does not apply.

**Disadvantaged Business Enterprise Program Summary:** Does not apply.



**RESOLUTION OF THE AUSTIN TRANSIT PARTNERSHIP**

**BOARD OF DIRECTORS**

STATE OF TEXAS  
COUNTY OF TRAVIS

**Resolution ID: ATP-2023-005**

Approval of Changes to ATP Board  
Operating Procedures Policy

**WHEREAS**, the Austin Transit Partnership ("ATP") Board of Directors (the "Board") recognizes the need to establish a policy to govern the administration and operation of the Board, as well as Board meetings, as it works to guide and support ATP in achieving its goal of implementing Project Connect; and;

**WHEREAS**, it is the intent of the Board to achieve best practices in governance, policy direction, and oversight, as well as promote and receive input from the public on matters of ATP's public business; and

**WHEREAS**, the Board proposes to make changes to the Board Operating Procedures by adding the following: a process for executive session and permitting the Chair to invite staff and ex-officio Board members; a process for consent agenda items; a process for Item(s) from the Board; a Board Communications policy, and a Code of Conduct policy;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of ATP that the Board Operating Procedures Policy attached hereto as Exhibit A to this resolution is hereby adopted, as amended.

DocuSigned by:  
*Brandon Carr*  
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**Brandon Carr**  
**Secretary of the Board**

3/28/2023

**Date**