



Austin Transit Partnership Board of Directors Resolution

Meeting Date: 3/1/2023

ATP-2023-003

Adoption of amendments to ATP Procurement Policy & Guidelines

Subject: Approval of a resolution adopting amendments to the ATP Procurement Policy and Guidelines.

Fiscal Impact: None

Responsible Department: Procurement.

Executive Summary: To comply with the Federal Transit Administration's (FTA) requirement that ATP adopt a written procurement policy that complies with federal, state, and local procurement regulations to be eligible for federal funding of contracts procured to assist with the implementation of Project Connect, the ATP Board of Directors adopted a procurement policy on September 15, 2021. The Procurement Policy and Guidelines were written to comply with Federal Transit Administration (FTA) and local, state, and federal regulations. Changes are needed to the policy to streamline some existing practices and to acknowledge state laws for the procurement of non-federally funded contracts using local dollars.

Further, the Board desires to adopt changes to the current policy that reflects certain critical objectives described in the proposed ATP Procurement Policy which include the following: move provisions from the Guidelines chapters to internal guidelines – reducing the size of the Procurement Policy; reduce duplication; re-order and re-group provisions for faster searching; add a process for locally-funded procurements; update the non-competitive procurement policy to closer match FTA guidance; change bonding requirements to reference state law; changes to match state and federal requirements; update internal roles and responsibilities; update terminology and defined terms; and formatting changes.

Procurement Summary: See Executive Summary.

Disadvantaged Business Enterprise Program Summary: Does not apply.



RESOLUTION OF THE AUSTIN TRANSIT PARTNERSHIP
BOARD OF DIRECTORS

STATE OF TEXAS
COUNTY OF TRAVIS

Resolution ID: ATP-2023-003
Adoption of amendments to ATP
Procurement Policy & Guidelines

WHEREAS, the Austin Transit Partnership (“ATP”) Board of Directors (the “Board”) recognizes the Federal Transit Administration’s requirement that ATP adopt a written procurement policy that complies with federal, state, and local procurement regulations to be eligible for federal reimbursement of expenses related to contracts procured to assist with the implementation of Project Connect; and

WHEREAS, the Austin Transit Partnership Board of Directors approved ATP’s current Procurement Policy and Guidelines on September 15, 2021; and

WHEREAS, changes are needed to the policy to streamline some existing practices and to acknowledge state laws for the procurement of non-federally funded contracts using local dollars; and

WHEREAS, the ATP Board of Directors has considered an adoption of an amended Procurement Policy and Guidelines to include the following: move provisions from the Guidelines chapters to internal guidelines – reducing the size of the Procurement Policy; reduce duplication; re-order and re-group provisions for faster searching; add a process for locally-funded procurements; update the non-competitive procurement policy to closer match FTA guidance; change bonding requirements to reference state law; changes to match state and federal requirements; update internal roles and responsibilities; update terminology and defined terms; and formatting changes;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of ATP that the amended Procurement Policy and Guidelines, substantially in the form attached as Exhibit A to this resolution, are hereby adopted.

DocuSigned by:
Brandon Carr
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Brandon Carr
Secretary of the Board

3/8/2023

Date