



***Austin Transit Partnership Board of Directors Resolution***

***Meeting Date: 12/21/2022***

***ATP-2022-020***

***Contract Award for Real Estate Acquisition and Relocation Services***

**SUBJECT:** Approval of a resolution authorizing the Austin Transit Partnership (“ATP”) Executive Director, or their designee, to negotiate and execute a contract with Stateside Right of Way, LLC (“Stateside”) and LJA Engineering Inc. (“LJA”), for Real Estate Acquisition and Relocation Services for a term of five years in an amount not to exceed \$6,100,000 for the initial 24 months.

**FISCAL IMPACT:** None.

**RESPONSIBLE DEPARTMENT:** Procurement.

**EXECUTIVE SUMMARY:** This resolution authorizes the ATP Executive Director, or their designee, to negotiate and execute a contract with Stateside and LJA for Real Estate Acquisition and Relocation Services for a term of five years in an amount not to exceed \$6,100,000 for the initial 24 months. The Contractors will be expected to accomplish the following real estate services: project administration, rights of entry (ROE), title and closing, initial, update, review appraisal services, land planning, negotiation, relocation assistance and planning, preliminary condemnation, condemnation support services; property management services, real estate acquisition and relocation management plan (RAMP), relocation plan; surveying; and mapping services and environmental site assessments.

**PROCUREMENT SUMMARY:** Austin Transit Partnership sought proposals from firms interested in providing Real Estate and Right of Way Service that will assist ATP in conforming and compliance to all State and Federal processes and regulations including, but not limited to, compliance with Federal Transit Administration (FTA) regulations.

ATP issued a Request for Qualifications (RFQ) and Request for Proposals (RFP) on December 1, 2021, which was sent to 35 registered vendors. Two vendors responded to the solicitation. Stateside and LJA were deemed qualified to perform the scope of services and move to Phase II. Stateside and LJA Engineering Inc are both technically qualified based on ATP’s evaluation criteria. Stateside Right of Way, LLC and LJA Engineering Inc have the capacity and expertise to perform the contract and are recommended for award.

The base contract is for a five-year term. Two, one-year renewal options are available and would be brought back to the Board for approval.



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**DISADVANTAGED BUSINESS ENTERPRISE PROGRAM SUMMARY:**

After reviewing the RFP and evaluating availability of vendors with Disadvantaged Business Enterprise (DBE) certification, ATP set a race conscious DBE goal of 9% on the overall contract. Stateside is a certified DBE, therefore Stateside is deemed to have already met the goal as a DBE prime contractor. LJA Engineering has committed to meeting the 9% DBE goal and identified DBE subcontractors to complete this effort. ATP will track DBE progress as task orders are issued.



**RESOLUTION  
OF THE  
AUSTIN TRANSIT PARTNERSHIP  
BOARD OF DIRECTORS**

STATE OF TEXAS

**Resolution ID: ATP-2022-020**

COUNTY OF TRAVIS

**Contract Award for Real Estate Acquisition and Relocation  
Services**

**WHEREAS**, the Austin Transit Partnership (“ATP”) Board of Directors recognizes the need to procure the services of a qualified firm to provide real estate acquisition and relocation services in support of the implementation of Project Connect; and

**WHEREAS**, ATP issued a Request for Qualifications and Request for Proposals for real estate acquisition and relocation services, and, two firms, Stateside Right of Way, LLC (“Stateside”) and LJA Engineering Inc. (“LJA”) responded; and

**WHEREAS**, Stateside and LJA were both evaluated and determined to be qualified to perform the scope of services as specified in the Request for Proposals and Request for Qualifications; and

**WHEREAS**, the ATP Board of Directors desires to ensure industry best practices and standardized organizational practices for the implementation of Project Connect; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of ATP that the ATP Executive Director, or their designee, is authorized to negotiate and execute a contract with Stateside Right of Way, LLC and LJA Engineering Inc., for Real Estate Acquisition and Relocation Services for a term of five years in an amount not to exceed \$6,100,000 for the initial 24 months.

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**Casey Burack**  
**Secretary of the Board**

Date: 12/21/2022