

AUSTIN TRANSIT PARTNERSHIP BOARD OF DIRECTORS MEETING

Capital Metro Rosa Parks Board Room
2910 E. 5th St. Austin, TX 78702

~ Minutes ~

Board Secretary Casey Burack
512-369-6040

Wednesday, January 19, 2022
2:00 PM

2:10 PM Meeting Called to Order
5:57 PM Meeting Adjourned

I. Public Comment

There was no public comment at this meeting.

II. Monthly Program Update

1. *Monthly Community Engagement Update*

Director of Community Involvement, Jackie Nirenberg, gave this report.

Ms. Nirenberg provided a three-month Community Engagement Look ahead. She also updated the Board on changes to the Community Advisory Committee Bylaws and Technical Advisory Committee Charters.

2. *Monthly Technical Update*

Chief Program Officer, Dave Couch, gave this report.

Mr. Couch discussed the 30% design and the recent milestones ATP has achieved in progressing toward the 30% design. Two hundred individuals participated in a recent 30% design review meeting and the team is working to combine the comments.

3. *Monthly Administrative Update*

Director of Human Resources, Juliana Harris, provided an update on the ATP Board's hiring process for the Internal Auditor position.

The team selected three initial candidates and then interviewed two candidates in the second round of interviews. The Board will discuss the final two candidates and make its selection during the Executive Session.

III. Discussion Items

1. Fourth Quarter 2021 Financial Report

Diane Siler, Budget Director, gave this report.

Ms. Siler discussed expenditures, reserves, and the current under budget status.

Board Member Elkins requested that moving forward, major contracts are included in the report, specifically, contracts over \$200,000.00. He'd also like to see any change orders, percentage of work completed, and any significant contracts that ATP issues or that ATP is reimbursing Capital Metro. Additionally, he'd like to see the payments made to the City of Austin and Capital Metro.

III. Action Items

1. Approval of minutes from the January 19, 2022 Austin Transit Partnership Board Meetings.

RESULT: ADOPTED

MOVER: Pierce Burnette

SECONDER: Elkins

AYES: Castro de Barrera, Stratton, Elkins, Pierce Burnette

ABSENT: Adler

2. Adoption of CAC Bylaws

RESULT: ADOPTED

MOVER: Elkins

SECONDER: Pierce Burnette

AYES: Castro de Barrera, Stratton, Elkins, Pierce Burnette

ABSENT: Adler

3. Adoption of Technical Advisory Committee Charter Amendments

RESULT: ADOPTED

MOVER: Pierce Burnette

SECONDER: Elkins

AYES: Castro de Barrera, Stratton, Elkins, Pierce Burnette

ABSENT: Adler

4. Approval of resolution awarding a Commercial, Risk and Project Delivery Services Contract to Ernst & Young Infrastructure Advisors, LLC for a four-year term in an amount not to exceed \$17,000

RESULT: ADOPTED

MOVER: Stratton

SECONDER: Pierce Burnette

AYES: Castro de Barrera, Stratton, Pierce Burnette

ABSENT: Adler

ABSTAINED: Elkins

IV. Executive Director Report

Executive Director Randy Clarke discussed the timeline, the ten most important design questions, and how best to get the ATP Board in a position where they feel comfortable making program decisions.

Mayor Adler asked about the program as a whole and if there are more than ten design questions that they need to know. The Mayor suggested a workshop to work through some of these topics.

Board Member Elkins asked about the decision-making process and responsibility and the role of the ATP Board in these critical decisions, as well as the roles of Capital Metro and the City of Austin.

Vice Chair Dr. Burnette asked to see the complete list of decisions to be made before deciding on the top ten, especially if there will be a workshop to discuss them.

Mr. Clarke offered a schedule created by the three staffs laying out program decisions and milestones.

Chair Castro de Barrera recommended a committee of the Board to develop a calendar to build in joint meetings and set the agendas for the year. She stated she does not believe February is enough time for staff to gather and develop the information needed for the workshop to be a beneficial use of time of all three boards.

V. Adjournment

ADA Compliance

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BOARD OF DIRECTORS: *Veronica Castro de Barrera, Chair; Colette Pierce Burnette, Vice Chair; Steve Adler, Tony Elkins, Eric Stratton and Gina Fiandaca (ex officio).*

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.